**Wayland Mission Statement**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**Contact Information**

**Course**

: PSYC 4313 VC 01 – Cognitive Psychology

**Campus**

: WBUonline

**Term/Session**

**:** Fall I 2022

**Instructor**

**:** Dr. Don Knox

**Office Phone Number**

**:** 806.292.7021

**WBU Email Address**

**:** knox@wbu.edu

**Office Hours, Building, and Location**

**:** will be posted prior to term start

**Class Meeting Time and Location**

**:** B

**Textbook Information**

**Required Textbook(s) and/or Required Materials**

**:**

Cognitive Psychology :

Connecting Mind, Research, and Everyday Experience

Goldstein Cengage

*The textbook for this course is part of the* ***Wayland’s Automatic eBook*** *program. You will have access to an eBook and interactive learning material on the first day of class through your Blackboard course site. The cost of this Automatic eBook will be billed directly to your student account when you register for the course. You will be notified via email with access instructions and additional information. If you do not wish to participate in the Automatic eBook program, you will have the first 12 days of class to opt-out of the program (additional details will be outlined in your email instructions). For more information on the Automatic eBook program, visit the Wayland Bookstore* [*Automatic eBook FAQ*](https://bookstore.wbu.edu/site_inclusive.asp) *page.*

Please do note that as your instructor for this course I have no input on the decision to use an eBook and I required to use it. I cannot provide technical support for this product.

**Optional Materials**

**:** I will post any additional needed materials.

**Course Information**

**Catalog Description**

**:** An examination of how people perceive, remember, think about their world.

**There is no prerequisite for this course.**

**Course Outcome Competencies**

**:** Upon completion of this course, students will be able to:

* Describe the basic concepts of cognition in the following major areas, including perception, attention, memory, language and problem solving
* Actively demonstrate some of the basic processes of cognition
* Illustrate the influence of cognitive processes in real-life situations
* Show an ability to communicate your thinking in both written and oral formats

**Attendance Requirements**

WBUonline (Virtual Campus)

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given session is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

**University Policies**

**Statement on Plagiarism and Academic Dishonesty**

**:** Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

**Disability Statement**

**:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Director of Counseling, Career and Disability Services serves as the coordinator of students with disability and should be contacted concerning accommodation request at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

Accessibility issues with content in WBUonline courses or in Blackboard should be addressed to the WBU accessibility coordinator, Dr. Trish Ritschel-Trifilo, trifilot@wbu.edu or call (806) 291-3745.

**Student Grade Appeals**

**:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

WBU Catalog

**Course Requirements and Grading Criteria**

**3 Exams** – Week 3, 6 and 8. The final is not comprehensive. Exams close on Friday at 3:00 PM on the week indicated Plainview time.

**Weekly Discussions** - There will be weekly discussion topics. You are required to post one original response by Wednesday (11:59 PM CT) of the discussion week and respond to at least three of your fellow students’ original postings by (11:59 PM CT) of Friday of that discussion week. Late responses do not count. I will not tolerate abusive or overly critical comments from any student – please remember to be civil! This is worth 100 points or 10% of your grade.

**Method of determining course grade:**

**750 points for exams**

**250 points for discussion boards**

**The University has a standard grade scale:**

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student’s control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion.  If the work is not completed by the appropriate date, the I is converted to an F.

**Tentative Schedule**

Weekly – Discussion Boards – see threads for dates

Week 3 – Test 1 over chapters 1 – 4 (8/26 3:00 PM CT)

Week 6 – Test 2 over chapter 5 – 8 (9/16 3:00 PM)

Week 8 – Test 3 over chapters 9 – 12 (9/30 3:00 PM CT)

Discussion original posts are due on Wednesdays and responses by Saturday each week by 11:59 PM CT.

**Additional Information**

Additional Information: To take the exams you need to log into Blackboard. You may not open the test before or after the specified time. Once you open the test, you have 60 minutes to take the multiple choice exam – these are intended to be closed book exams – not exercises to see how fast you can look something up. If you go over the allotted time, one point will be deducted from the exam grade for each minute that you are over the allotted time for the first 5 minutes. 5 points will be deducted for each minute over 65 minutes. These exams are closed book and no notes. Additional instructions may be posted before the exam date. If there is an issue with Wayland’s Blackboard server, the student will not be penalized. However, there have been very few issues with this server. Again, and I cannot stress this enough, do not wait until the last minute to take exams or turn in work. Tests will not be reset as a matter of routine and work will never be accepted late. If you try to print the test, or use your browser backspace key or try to open a second window – the exam WILL lock up and that is not an issue with Blackboard. If your Internet connection is lost – that is not an issue with Blackboard. Your computer and ISP are your responsibility. Again, there are very few issues with the Blackboard server and I get a message from VC when there is a legitimate problem.