



**VIRTUAL CAMPUS
SCHOOL OF BUSINESS**

SYLLABUS

1. Mission Statement: Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.
2. Course: **HLAD 4339** – VC01, Regulatory Aspects of Long-Term Health Care
3. Term: Fall 2017
4. Instructor: Mr. John C. Phelps II
5. Office Phone Number and WBU Email Address: (806) 445-4134 john.phelps@wayland.wbu.edu
6. Office Hours, Building, and Location: Virtual Office Hours- Will access email 2X daily
7. Class Meeting Time and Location: Online instruction on Blackboard
8. Catalog Description: Review of applicable state and federal laws pertaining to licensure and standards of participation for skilled and intermediate care facilities, business laws pertaining to long-term care administration.
9. Prerequisites: None
10. Required Textbook and Resources:

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	UPDATED
<u>Nursing Home Federal Regulations</u>	Allen	8th	2014	Springer	9780-82617-1245	8/26/14

11. Optional Materials: None

12. Course Outcome Competencies:

- Review the development of long-term care.
- Discuss the historical evolution of the long-term care industry.
- Identify reasons for the recent rapid evolution in the long-term care industry.
- Demonstrate a basic understanding of the patient care process.
- Demonstrate a basic understanding of the theories of aging.
- Review the goals and objectives of long-term care.
- Review the general categories of laws and regulations.

- Identify the differences between laws, regulations, policies, and standards.
- Discuss the intent and purpose of rules and regulations in long-term care.
- Review the essential significance underlying OBRA '87 requirements.
- Explain the nursing facility regulatory and survey process.
- Cite the agencies responsible for the development and enforcement of rules and regulations relevant to long-term care.
- Summarize current legal and regulatory requirements related to clinical care.
- Explain the resident assessment instrument.
- Discuss the issues of resident rights, abuse, and neglect.
- Review the relationship between regulations and quality care.

13. Attendance Requirements: Attendance is very important to your success in this class. This “attendance” involves completion of assignments in a timely manner as well as timely participation in Discussion Board. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 3 or more weeks of an 11 week term, may receive an F for that course.

14. Disability Statement: “In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.”

15. Course Requirements and Grading Criteria:

Grading Criteria:

Participation in Discussion Board	60%
Paper	20%
Midterm	10%
Final	10%

Grading Scale:

100-90	A
89-80	B
79-70	C
69-60	D
Below 60	F

W= Approved Withdrawal
WP= Approved Withdrawal Passing

WF= Withdrawal Failing

I= Incomplete

Other Important Information:

1. Assignments are due on the deadlines given when the assignment is posted.
2. **No assignments will be accepted after due date.**
3. Written work, including the term paper, is graded on the basis of content first, but also on the quality of grammar and punctuation.
4. All written assignments should be 12-point type, double-spaced, and using APA Manuscript Writing Style.
5. Questions concerning grades received should be resolved within one week after the assignment has been returned.
6. Unless noted as a group assignment, all work should be original work of the individual student.
7. Academic honesty is expected of all students. Plagiarism, cheating, and other acts that lack academic honesty may result in a zero on the particular assignment.
8. Students will need to use the Internet to access some assignments.
9. Always contact the professor if you need assistance.

Discussion Board Forum: The weekly discussion board assignments are to be completed no later than each Sunday by 1159 p.m. CST of the assigned week. **You must make at least three substantive contributions per week** to the threaded discussion. Respond to some or all of the starter questions and other responses from your classmates to make at least 3 posts. You can either support or refute the observations or hypothesis presented.

Exams: A mid-term exam will be given the 5th week of class and the final exam given on the last week of this course. These examinations will be unique for this course and in essay form.

Research Paper: An in-depth term paper project must also be developed on an approved topic encompassing extensive library and Internet research. Topics for papers must be pre-approved by the professor. **All papers must be written using the APA style.** The paper should be a minimum of five pages of content, excluding cover sheet, abstract and references, and should utilize at least ten scholarly references. A simple compilation of the authoritative works on a subject will be necessary but insufficient to properly complete the project. A thorough analysis of the subject must be made with conclusions developed by the student. This paper is due no later than the tenth week of the scheduled term and will be worth 20% of the student's final grade. The paper will be submitted via SafeAssignment and via e-mail.

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

16. Tentative Schedule: (Calendar, Topics, Assignments)

Week	Activity	Materials Covered
1 Monday 21-AUG-17	Introduction Syllabus review Discussion Board Forum Basis and Scope, Definitions, Resident Rights	Syllabus pp. 3-36
2 Monday 28-AUG-17	Admission, Transfer, and Discharge Rights Resident Behavior and Facility Practices Discussion Board Forum	pp. 37-53
3 Monday 4-SEP-17	Quality of Life Discussion Board Forum Research Paper Topic Due	pp. 55- 84
4 Monday 11-SEP-17	Resident Assessment, Quality of Care Discussion Board Forum	pp. 85-338
5 Monday 18-SEP-17	Mid-term Exam due SEP. 24, 1159 p.m. CST	Mid-term Exam due SEP. 24, 1159 p.m. CST
6 Monday 25-SEP-17	Nursing Services, Dietary Services Discussion Board Forum	pp. 347-376
7 Monday 2-OCT-17	Physician Services, Specialized Rehabilitative Services Discussion Board Forum	pp. 385-392
8 Monday 9-OCT-17	Dental Services, Pharmacy Services Discussion Board Forum	pp. 393-416
9 Monday 16-OCT-17	Infection Control, Physical Services Discussion Board Forum	pp. 421-455
10 Monday 23-OCT-17	Discussion Board Forum Administration Research Paper due OCT 29, 1159 p.m. CST	pp. 455-486 Research Paper due OCT 29, 1159 p.m. CST
11 Monday 30-OCT-17	Final Exam due NOV 4, 1159 p.m. CST	Final Exam due NOV 4, 1159 p.m. CST

17. Additional information as desired by the faculty member.

This syllabus is not a binding contract between the Professor and the Student. It is subject to change whenever the Professor deems the change will improve the course.

Please be sure to ask if you have questions or concerns during this course. Remember that, while you are a student, you are also teaching the class that which your education and experiences have taught you.

“This class will adhere to zero tolerance for using someone else’s work as your own.”