



School of Business

**2. UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, and service to God and humankind.

**3. COURSE NUMBER & NAME:**

MGMT 6220-VC97, Applied Project

**4. TERM:**

Fall I, 2021 (August 9 – October 2, 2021)

**5. INSTRUCTOR:**

Dr. Jenny Dutton

**6. CONTACT INFORMATION:**

Office phone: 808-383-0512

WBU Email: [duttonj@wbu.edu](mailto:duttonj@wbu.edu)

**7. OFFICE HOURS, BUILDING & LOCATION:**

Email for an appointment. Call or text between 9:00AM – 5:00PM CST

When texting, please include your name.

**8. COURSE MEETING TIME & LOCATION:**

Online

**9. CATALOG DESCRIPTION:**

The completion of a well-defined, limited in scope, research project from the problem definition through data analysis and interpretation of results.

**10. PREREQUISITE: NA**

**11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL: NA**

**12. OPTIONAL MATERIALS: NA**

### **13. COURSE OUTCOMES AND COMPETENCIES:**

- Present the completed project for the investigation of a management problem

### **14. ATTENDANCE REQUIREMENTS:**

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Any student who has not actively participated in an online class prior to the census date for any given session is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus.

### **15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:**

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

### **16. DISABILITY STATEMENT:**

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

### **17. COURSE REQUIREMENTS and GRADING CRITERIA:**

As discussed in course.

**17.1 Include Grade Appeal Statement:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

## **18. TENTATIVE SCHEDULE**

- Week 1: Provide Committee Chair with latest version of your Applied Project.
- Weeks 2–5: Work on refining the final product and provide Committee Chair with your final version.
- Weeks 6-7: Work with your Committee on any revisions required and submit final version to Blackboard.
- Week 8: Committee review and grading.

## **19. ADDITIONAL INFORMATION**

Faculty may add additional information if desired.