**Wayland Mission Statement**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**Contact Information**

**Course**

: JUAD 3305 VC01 – Police Patrol Operations

**Campus**

: WBUonline

**Term/Session**

**:** Fall 1-2025

**Instructor**

**:** Professor Joel Buford, M.Ed., MPA (PhD-Criminal Justice-Homeland Security Fall 2025)

**Office Phone Number**

**:** N/A

**WBU Email Address**

**:** joel.buford@wayland.wbu.edu

**Office Hours, Building, and Location**

**:** Through e-mail

**Class Meeting Time and Location**

**:** Virtual Campus

**Course Information**

**Catalog Description**

**:**  Covers police procedures specifically related to patrol activities.

**There is no prerequisite for this course.**

**Textbook Information**

**Required Textbook(s) and/or Required Materials**

**: Police Field Operations: Theory meets Practice, 3rd Edition, Birzer, Michael L. and Roberson, Cliff, Pearson, ISBN# 9780135186299, 2020.**

*The textbook for this course is part of the* ***Wayland’s Automatic eBook*** *program. You will have access to an eBook and interactive learning material on the first day of class through your Blackboard course site. The cost of this Automatic eBook will be billed directly to your student account when you register for the course. You will be notified via email with access instructions and additional information. If you do not wish to participate in the Automatic eBook program, you will have the first 12 days of class to opt-out of the program (additional details will be outlined in your email instructions). For more information on the Automatic eBook program, visit the Wayland Bookstore* [*Automatic eBook FAQ*](https://bookstore.wbu.edu/site_inclusive.asp) *page.*

**Course Outcome Competencies**

**:** Upon completion of this course, students will be able to:

* Use of written directives
* Use of force continuum
* Operation of departments organizational structure and chain of command
* Apply legal guidelines covering lawful search and seizure
* Use of detention and arrest procedures
* Use of booking procedures
* Use proper communication procedures

**Attendance Requirements**

WBUonline

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given session is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

**University Policies**

[Link to Statement on Academic Integrity , and reference one of the following in regard to how generative artificial intelligence (GAI) such as ChatGPT may or may not be used in this course:](https://www.wbu.edu/academics/writing-center/Academic%20Integrity%20Statement%20Pol%208.4.1%20Attch%20Oct%2020222.pdf)

1. No use of any generative AI tools permitted.
   1. Students are required to create and produce all work themselves or with assigned group members. Any work submitted that has used an AI generative tool like Chat GPT will be in immediate violation of the academic integrity policies for the course and WBU.
   2. All assignments must be fully created, designed, and prepared by the student(s).
   3. Any work that uses generative AI will be treated as plagiarism.

**Disability Statement**

**:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Disability Services Coordinator and Academic Coach serves as the coordinator of students with disabilities and must be contacted concerning accommodation requests (office (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

Accessibility issues with content in WBUonline courses or in Blackboard should be addressed to the WBU accessibility coordinator, Dr. Rick Hammer, [hammerr@wbu.edu](mailto:hammerr@wbu.edu) or call (806) 292-9150.

**Course Requirements and Grading Criteria**

* **Email Assignment: 30 points possible**
* **Quizzes: 210 Points Possible (30 X 7)**
* **Discussion Board: 210 Points Possible (30 X 7)**
* **Legal Analysis Assignments: 300 Points (100 X 3)**
* **Movie Review: 150 Points Possible**
* **Participation: 100 Points Possible**

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**= 1000 Points Possible**

**Email Assignment:** In an effort to ensure that you are capable of communicating with me, you will be required to review the syllabus and email me from your Wayland email address by Wednesday, August 13, 2025, by 11:59 PM CST. The email should state that you are fulfilling the email assignment and that you have read the syllabus in its entirety. You should also address whether or not you have any questions regarding the syllabus.

**Quizzes:**

* **Weekly Quizzes:** You will have 7 weekly quizzes. The quizzes will be based on the weekly readings. You are advised to take notes as you read the assigned chapters. The weekly quizzes are open book and open notes. However, time constraints will be imposed, meaning they will be due at the end of the week, which is normally on Sunday, so plan your time wisely. Please ensure that you have an adequate understanding of the material prior to beginning the quizzes as you will not have time to “hunt” for answers in the textbook. The quizzes consist of 30 questions and each question will be worth one point. Weekly quizzes are due on Sundays by 11:59 p.m. Late quizzes will receive an automatic 3-point deduction. If you consistently turn in late quizzes, the deduction will increase.
* **Final Exam:** see movie review assignment

**Discussion Boards:** There will be a Discussion Board topic at the beginning of each week of class, with the exception of week 8. Each week, a prompt will be posted by Monday by 1:30 PM CST. You will need to formulate an initial response (post) by Wednesday at 11:59 PM CST of each week. By Sunday at 11:59 PM CST, you will need to have read your classmates’ initial responses and reply to at least two of their posts with a well-thought-out response. This response can formulate other responses based upon the initial prompt. Therefore, other classmates can respond to your response. Please note that the initial response to the prompt must be cited because you would have to research what is posted. The responses do not have to be cited unless you plan to research someone else’s response. You do not have to necessarily agree with a post or response. We can all agree to disagree. Please be respectful in responding to any post or response.

* **Note:** Posting all discussion answers on Blackboard is a major requirement of this course. Accordingly, late posts will automatically receive a one-point deduction for every day late. If you consistently turn in late assignments, the deductions will increase. Additionally, please remember that plagiarism will not be tolerated in any way (refer to the Wayland Baptist University Policy on Dishonesty). You may view your peers work and posting to learn from one another, but you can’t copy their work. While there is no specific word limit, your initial post should be long enough to adequately address the prompt and all issues that are presented. Your initial post must be insightful, thorough, and show an appreciation as well as understanding of the issues. Your responses to your classmates’ initial posts should identify portions of the post you agree/disagree with and explain why. Additionally, your responses should supplement, contradict, question, or further discussion on the pertinent subject area. All posts should be substantiated by expected from the textbook and/or appropriate websites. Do not forget to cite your sources! It is also expected that all posts reflect critical thinking and good grammar.

**Legal Analysis Assignments:** For each assignment, you will be given a fact scenario and be required to create a responsive memo using the knowledge you have acquired throughout the course. More details regarding this assignment will be made available during the first week of class. Each memo must be:

* At least 4 pages in length
* Double spaced
* Times New Roman 12-point font
* Separate reference page with at least three sources
* Original work without the fact scenario as part of the paper

Plagiarism will result in disciplinary action. Late papers will receive lower grades unless the instructor determines that there is a satisfactory reason for the delay of the assignment. There are no exceptions to the above criteria.

* Please note that this assignment is through Safe Assignment and I will not accept any submission with a 50% or more Matching Percentage.
* If your Matching Percentage is 50% or more, you will receive an automatic “F” for the assignment. This information will then be reported to Dr. Cindy McClenagan, Vice President of Academic Affairs and she will handle any further sanctions from the university.
* Furthermore, there will be a significant reduction in tour grade for Matching Percentages between 21% and 49%.
* The only allowable Matching Percentage is 0% to 20%.

**Movie Review Assignment:** More information regarding this assignment will be available on the first day of class. This assignment will require students to watch one of four movies, briefly summarize the movie, identify, discuss, and analyze concepts learned throughout the semester that were seen in the movie.

* Movie Choices:
  + Courageous
  + End of Watch
  + The Guilty
  + L.A. Confidential

**Attendance/Participation:** I will utilize the weekly quiz and the discussion board deadlines to measure your attendance. Accordingly, missing a deadline will result in an “absence”. There are 100 points possible for attendance/participation. The more in-depth your discussion boards are, the more participation points you will earn.

**The University has a standard grade scale:**

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student’s control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion.  If the work is not completed by the appropriate date, the I is converted to an F.

**Student Grade Appeals**

**:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

**Tentative Schedule**

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**All due dates are in Central Standard Time (CST)**

**Course Outline/Calendar:**

* **Week One (August 11-August 24)**
* Assigned Reading: Chapters 1, 2 and 3
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Email Assignment: Due Wednesday by 11:59 pm- This will be used for census reporting purposes.
* Responsive Classmate Posts due Sunday by 11:59 pm
* Week One Quiz due Sunday by 11:59 pm.
* **Week Two (August 18-August 24)**
* Assigned Reading: Chapters 4 and 5
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts due Sunday by 11:59 pm
* Week Two Quiz due Sunday by 11:59 pm.
* **Week Three (August 25-August 31)**
* Assigned Reading: Chapters 6 and 7
* Legal Analysis Assignment #1 due Wednesday by 11:59 pm
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts: Due Sunday by 11:59 pm
* Week 3 Quiz: Due Sunday by 11:59 pm
* **Week Four (September 1-September 7)**
* Assigned Reading: Chapters 8 and 9
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts: Due Sunday by 11:59 pm
* Week 4 Quiz: Due Sunday by 11:59 pm
* **Week Five (September 8-September 14)**
* Assigned Reading: Chapters 10 and 11
* Legal Analysis Assignment #2: Due Wednesday by 11:59 pm
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts: Due Sunday 11:59 pm
* Week 5 Quiz: Due Sunday by 11:59 pm
* **Week Six (September 15-September 21)**
* Assigned Reading: Chapters 12 and 13
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts: Due Sunday by 11:59 pm
* Week 6 Quiz: Due Sunday by 11:59 pm
* **Week Seven (September 22-September 28)**
* Assigned Reading: Chapter 14 and 15
* Legal Analysis Assignment #3: Due Wednesday by 11:59 pm
* Initial Discussion Board Post: Due Wednesday by 11:59 pm
* Responsive Classmate Posts: Due Sunday by 11:59 pm
* Week 7 Quiz: Due Sunday by 11:59 pm
* **Week Eight (September 29-October 5)**
* Movie Review: due October 1 by 7:00 pm
* Final grades will be posted by October 6 by 11:59 pm