WAYLAND BAPTIST UNIVERSITY

**SCHOOL OF EDUCATION**

**VIRTUAL CAMPUS**

**University Mission:** Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.

**Course Syllabus for EDUC 5102-VC01**

**Master Comprehensive Exam**

**Fall 1 2025 (August 11, 2025 – October 4, 2025)**

# Course Number and Title: EDUC5102 Master Comprehensive Exam

Professor: Dr. Keri James

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Office Hours: Please feel free to e-mail me any time during the week. If you need to

contact me by phone, my cell phone is the best way to contact me.

**Course Description**: Test will be composed of objective test item and constructed responses (essay). Measure major learning constructs. Oral component for areas of weakness revealed by the written examination. Prerequisite(s): Last term of graduate enrollment.

**Resources:**

**Resources from courses taken throughout individual’s Master program may be utilized.**

**Note: Any student who, because of a disabling condition, may require some special arrangement in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations.**

**Description of Exam Process/Course Outcome:**

The comprehensive examination has questions from the core and the specialization.  The test requires a mastery of 70% or better to receive credit for EDUC 5102.  The test is taken in the last term of the degree.  The test can have three components objective test, essay test and oral presentation.

A student who passes the objective component does not take the other components.  The objective component will have 50 multiple choice questions.  The questions come from both the core courses and the specialization questions.  The student is allowed to use notes and textbooks on the test.  The student is allowed to have up to four hours to take the test.

In the event that the student does not receive a score of 70% or better on the objective test, an essay test will be built for the student.  The essay portion will focus on areas where competency was not demonstrated on the objective test.  The student will be able to use notes and reference materials, but not the use of electronic references.  The essay will be written at a proctored site.

The third component is for students who have not demonstrated mastery on the first two components.  It is an oral presentation.  The topic will be based on evidence from the two previous attempts of the master’s comprehensive examination.  The oral format will be a presentation to a panel of graduate professors of education.  The presentation will be thirty minutes in length followed by thirty minutes of questions from the panel.  The professors sitting as a review board will determine whether the student demonstrated mastery of the topic.

Credit for successful completion of the master examination is a credit and not a letter grade.

Time Line for comprehensive examination

• Objective Test – Available by the week of August 18, 2025 and should be completed by September 15, 2025

• Essay Test – Available beginning the week of September 15, 2025 (if needed)

• Oral Presentation and examination week of September 29, 2025 (if needed)

**Academic Honesty:** [Link to Statement on Academic Integrity](https://www.wbu.edu/academics/writing-center/Academic%20Integrity%20Statement%20Pol%208.4.1%20Attch%20Oct%2020222.pdf)

Wayland “expects students to be honest in all of their academic work. By enrolling, students agree to adhere to the high standards of academic honesty and integrity and understand that failure to comply with this pledge may result in academic and disciplinary action.”

b. Generative AI tools permitted in specific context and with proper citations.

i. Students are allowed to use, reference, or incorporate generative AI tools into specific assignments for this course. When used, students must properly cite the generative AI tool in their submitted work.

ii. While there is no true substitute for direct help and instruction for your instructor, students may be allowed to use generative AI tools to provide further explanations of course content, readings, and other assignments. Any use of generative AI tools to help further explain or translate content must be properly referenced and cited.

iii. Specific parameters for generative AI usage are provided by the instructor.

iv. Any use of generative AI tools outside of the approved instructor parameters will be considered a form of plagiarism and academic dishonesty.

**Plagiarism**

“Plagiarism — The attempt to represent the work of another, as it may relate to written or oral works, computer-based work, mode of creative expression (i.e. music, media or the visual arts), as the product of one's own thought, whether the other's work is published or unpublished, or simply the work of a fellow student.

When a student submits oral or written work for credit that includes the words, ideas, or data of others, *the source of that information must be acknowledged through complete, accurate, and specific references*, and, if verbatim statements are included, through use of quotation marks as well. By placing one’s name on work submitted for credit, the student certifies the originality of all work not otherwise identified by appropriate acknowledgements. *A student will avoid being charged with plagiarism if there is an acknowledgement of indebtedness.* Examples include:

1. Quoting another person's actual words.
2. Using another person's idea, opinion, or theory, even if it is completely paraphrased in one's own words.
3. Drawing upon facts, statistics, or other illustrative materials — unless the information is common knowledge.
4. Submitting a paper purchased from a term paper service as one's own work.
5. Failing to accurately document information or wording obtained on the World Wide Web.
6. Submitting anyone else's paper as one's own work.
7. Violating federal copyright laws, including unauthorized duplication and/or distribution of copyrighted material.
8. Offering, giving, receiving or soliciting of any materials, items or services of value to gain academic advantages for yourself or another.”

Source: <http://www.spjc.cc.fl.us/webcentral/admit/honesty.htm#plag>

**DISABILITY STATEMENT:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Disability Services Coordinator and Academic Coach serves as the coordinator of students with disabilities and must be contacted concerning accommodation requests (office (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

**University Grading System:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **A** | 90-100 |  | Cr | For Credit\* |
| **B** | 80-89 |  | **NCR** | No Credit |
| **C** | 70-79 |  | **I** | Incomplete\*\* |
| **D** | 60-69 |  | **W** | Withdrawal |
| **F** | below 60 |  | **X** | No grade given |
|  |  |  | **IP** | In Progress |

\* A grade of CR indicates that credit in semester hours was granted but no grade or grade points were recorded.

\*\*A grade of incomplete is changed if the deficiency is made up by the end of the next regular semester; otherwise, it becomes F. This grade is given only if circumstances beyond the student’s control prevented completion of work during the semester enrolled and attendance requirements have been met.

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the vice president of academic affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.