

## Wayland Mission Statement

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Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

## Contact Information

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**Course:** MISM 4324 VC01 – Project Management

**Campus:** WBU Online

**Term/Session:** FALL-1, 2026

**Instructor:** Dr. Richard A. Warren

**Office Phone Number/Cell #:** 940-642-4525

**WBU Email Address:** richard.warren@wayland.wbu.edu

**Office Hours, Building, and Location:** Virtual Office – 3:00 pm - 8:30 pm, MWTF

**Class Meeting Time and Location:** Virtual Classroom, Class Time: TBD

**Catalog Description:**

Based on best practices of project management. Universal project principles, and conflict resolution, negotiation, communication, team building, leadership and setting and managing expectations.

**Prerequisite:**

MISM 3314

## Textbook Information

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**Required Textbook(s) and/or Required Materials:**

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#
<u>Contemporary Project Management: Plan-Driven and Agile Approaches with MindTap</u>	Kloppenborg,	5th	2023	Cengage	9780-35771-5758
<u>Pitch Vantage</u>					9780-69293-3008

*This course is part of the **Pioneer Academic Access Program**. You will have access to an eBook, access code, and interactive learning material on the first day of class through your Blackboard course site. You will be notified via email with access instructions and additional information. If the course requires a*

physical book you can order at bookstore.wbu.edu. You can choose to opt-out, however if you do you will lose access to **EVERY class/material** and have to source through third party vendors.

**It is the **STUDENTS'** responsibility to ensure they have access to the appropriate software and hardware (operating systems and computers) needed to perform required assignments. Many Information System and Cyber Security courses are not compatible with iPads, Chromebooks, and older computers. Also, Microsoft 365 is required for many IT classes. There are Computer Labs available to all Plainview Campus students. These computers are compatible with all course requirements.**

#### **Course Outcome Competencies:**

- Describe the pros and cons of IS project management tools
- Demonstrate proficiency with a software tool with respect to Gantt charts, AON, CPM, and PERT.
- Explain the concept of project risk management and demonstrate proficiency in several qualitative and quantitative approaches for assessing risks and developing risk strategies.
- Describe IT project quality management and how international and professional standards are developed and applied.

## **Attendance Requirements**

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### WBUonline

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student "attendance" in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given session is considered a "no-show" and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university's attendance policy.

## **University Policies**

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### **Academic Integrity:**

[Link to Statement on Academic Integrity](#)

**Artificial Intelligence    No use of any generative AI tools permitted.**

- i. Students are required to create and produce all work themselves or with assigned group members. Any work submitted that has used an AI generative tool like ChatGPT will be in immediate violation of the academic integrity policies for the course and WBU.
- ii. All assignments must be fully created, designed, and prepared by the student(s).
- iii. Any work that uses generative AI will be treated as plagiarism.
- iv. *Instructors may allow specific usage of AI at their discretion and in certain scenarios.*

**Disability Statement:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Disability Services Coordinator and Academic Coach serves as the coordinator of students with disabilities and must be contacted concerning accommodation requests. Office: (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

## Course Requirements and Grading Criteria

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In this class, students will be evaluated according to performance in the following categories:

- A. Discussions Assignments
- B. Weekly Knowledge Check Quizzes
- C. Integration of Faith Paper
- D. Exams (Mid-Term / Final)

The breakout for grades is as follows:

- Discussion Assignments 25%
- Knowledge Check Quizzes 15%
- Integration of Faith 10%
- Mid-Term Exam 20%
- Final Exam 30%

Grade achievement levels are as follows:

- Grade Range
  - A - 90%+
  - B - 80-89%
  - C - 70-79%
  - D - 60-69%
  - F - 0-59%

The University has a standard grade scale:

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a micro-term to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student's control. A grade of "incomplete" is changed if the work required is completed prior to the of the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion. If the work is not completed by the appropriate date, then the grade of I is converted to an F

**Student Grade Appeals:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

## Schedule

Week	Topic(s)	Readings	Assignments
Week 1	Foundations of Project Management	Chapter 1: Introduction to Project Management.  Chapter 2: Project Selection and Prioritization.	Required First Assignment Course Acknowledgement Week 1 Class Discussion Week 1 Knowledge Check
Week 2	Chartering Projects and Stakeholder Engagement	Chapter 3: Chartering Projects.  Chapter 4 – Organizational Capability: Structure, Culture, and Roles	Week 2 Class Discussion(s) Week 2 Knowledge Check
Week 3	Organizational Capability & Project Leadership	Chapter 5 – Leading and Managing Project Teams  Chapter 6: Stakeholder Analysis and Communications Planning.	Week 3 Class Discussion(s) Week 3 Knowledge Check
Week 4	Scope & Schedule Planning	Chapter 7 – Holistic Scope Planning	Week 4 Class Discussion(s) Mid-Term Exam

		Chapter 8 – Scheduling Projects	
Week 5	Resources & Budgeting	Chapter 9 – Resourcing and Accelerating Projects  Chapter 10 – Budgeting Projects  Chapter 13 – Project Procurement and Partnering	Week 5 Class Discussion(s) Week 5 Knowledge Check
Week 6	Risk Management Planning	Chapter 11 – Project Uncertainty Planning  Chapter 12 – Project Quality Planning and Project Kickoff	Week 6 Class Discussion(s) Week 6 Knowledge Check
Week 7	Quality, Procurement & Project Execution	Chapter 14 – Determining Project Progress and Results  Chapter 15 – Finishing the Project and Realizing the Benefits	Week 7 Class Discussion(s) Week 7 Knowledge Check
Week 8	Integration of Faith Paper		Integration of Faith Paper Final exam

**Additional Information**

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It is my intent that students from diverse backgrounds and perspectives be well served by this course, that students’ learning needs be addressed both in and out of class, and that the diversity students bring to this class be viewed as a resource, strength, and benefit. I also aim to present materials and activities that are respectful of diversity: gender identity, sexuality, disability, age, socioeconomic status, ethnicity, race, nationality, religion, and culture.

Important note: Given the sensitive and challenging nature of the material discussed in class, it is imperative that there be an atmosphere of trust and safety in the classroom. I will attempt to

Foster an environment in which each student can hear and respect one another. Although it is critical that each student respect all worldviews expressed in class, this course is taught primarily from a Biblical worldview, reinforced by the Word of God. It is expected that some of the material in this course may evoke strong emotions, please be respectful of others' emotions and be mindful of your own. While our intention may not be to cause discomfort or offense, the impact of what happens throughout the course should not be ignored; I consider it very important and deserving of attention. When this occurs, you are encouraged to discuss the situation with me privately. I am always open to listening to students' experiences and want to work with students to find acceptable ways to process and address the issue.

The professor reserves the right to alter this schedule as needed.

Please be sure to ask if you have questions or concerns during this course. Remember that, while you are a student, you are also teaching and learning from your classmates through your education and experiences.

"This class will adhere to zero tolerance for using Artificial Intelligence (Chatbots, etc.) or someone else's work as your own."

"Students are responsible for reading, understanding, obeying, and respecting all academic policies, with added emphasis being placed upon academic progress policies, appearing in the Wayland Baptist University Academic Catalog applicable to their curriculum and/or program of study."