



**Virtual Campus  
School of Languages and Literature**

**Mission Statement:** Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, and service to God and humankind.

**Course Name:** Beginning Arabic I (ARAB 1301)

**Term and Year:** Fall 2017

**Full Name of Instructor:** William P. "Bill" Heenan

**WBU Email Address:** [william.heenan@wayland.wbu.edu](mailto:william.heenan@wayland.wbu.edu) Please use Blackboard MESSAGES for all routine correspondence.

**Google Voice Phone Number** (toll-free) 505-585-1266 (Mountain Time)

**Skype ID:** bheenan76

**Facebook Arabic Group:** <https://www.facebook.com/groups/ustaadh/>

**Office Hours, Building, and Location:** Virtual Office Hours using BbIM or Bb Collaborate to be posted in Weekly Outlines.

**Class Meeting Time and Location:** This is a 100% online course.

**Catalog Description:** An introduction to the culture of Arabic-speaking countries and to listening, speaking, reading, and writing Modern Standard Arabic and the Egyptian dialect.

ARAB 1301 is designed for students with no prior exposure to Arabic. It will demand decoding and problem-solving skills students bring with them. The course will bring students to the Novice Low Level or higher in speaking, reading, writing, and listening. Students will also expand their cultural knowledge of the Arab world. The course focuses on achieving literacy and communicating basic needs in Formal Arabic as well as in the Egyptian dialect.

**Required Textbook and Resources:** Textbook *Alif Baa: Introduction to Arabic Letters and Sounds* (Bundle with DVD and Online Companion Access Code), 3rd edition.

**Optional Materials:** Flat-nib calligraphy pens or construction pencils.

**Course outcome competencies:** Upon the conclusion of this course, students actively engaged in learning will be able to operate at the ACTFL Novice-Low level of competency:

#### COURSE OBJECTIVES

1. Demonstrate an introductory level of reading and writing skills in the target language.
2. Describe general historical, cultural, religious, political, and linguistic issues that affect Arab communities.
3. Handwrite and type most letters and symbols, as well as familiar words and phrases.
4. Recognize most letters, symbols, and memorized words and phrases when reading silently.
5. Recognize most letters, symbols, and memorized words and phrases when being spoken to.
6. Communicate orally and in writing on familiar topics using individual words or memorized phrases.
7. Summarize, break down, identify and use grammatical structures of Arabic.
8. Comprehend and produce basic sentences using the present tense.
9. Interact in both Formal Arabic and one other Arab dialect at a survival level.
10. Show accurate self-awareness when commenting on progress learning Arabic.

*The more the student puts into the course, the higher his or her outcome competencies will be!*

**Attendance & Participation Requirements:** As stated in the WBU Catalog, students should make attendance and participation a priority, making every effort to complete weekly activities.

- Attending and participating online mean completing all assigned weekly core activities, such as Worksheets, Companion, Arabic chat sessions, Discussions, Quizzes, Journals, etc. Evidence of these efforts will be tracked in Blackboard.
- If a student fails to participate for a week without alerting the instructor, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director.
- Students missing more than 25% of scheduled core activities may receive an F and should consider dropping the course.
- All absences, including University-sponsored events, must be cleared in advance. Students are responsible for making up any missed assignments.
- Unforeseen circumstances and emergencies will be accepted if documented. This could include medical records, military deployment letter, or other evidence.

**Statement on Plagiarism and Academic Dishonesty:** Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

**Disability Statement:** “In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291 - 3765. Documentation of a disability must accompany any request for accommodations.”

**Course Requirements and Grading Criteria:** Your grade will be based on 500 points:

• Worksheets 10 ea. x 10 weeks	100 points	20% of grade
• Companion 10 ea. x 10 weeks	100	20%
• Final Exam (including oral component)	80	16%
• Quizzes 35 points each. x 2 occasions	70	14%
• Professionalism	50	10%
• Online Discussions 20 ea. x 2 assignments	40	08%
• Dialog/Skit presentation	40	08%
• Reflective Journals 10 ea. x 2 submissions	20	04%
• Extra Credit Projects (only if work up to date)	(50)	(+10%)

TOTAL.....500+ points

**Grading Scale**

- 90-100 (450-500) =**A**
- 80-89 (400-449) =**B**
- 70-79 (350-399) =**C**
- 60-69 (300-349) =**D**
- Below 60 (<300) =**F**

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

**Professionalism**

Representing 10% of your grade, your commitment to professionalism is important. Professionalism consists of respectfulness, personal integrity, and taking responsibility for your success. Everyone starts with 50 points, and depending on your efforts, you could maintain, reduce, or even increase these points. You’ll start by approving a Professionalism Statement in Blackboard.

- Attending regularly, meaning completing activities and not just logging onto Blackboard.
- Carefully attempting all activities according to the directions and completing them before deadlines and not at the last minute.
- Following directions and seeking help when needed and notifying instructor of any unforeseen circumstances in a timely manner.
- Treating your classmates and instructor respectfully.

#### **Instructor & Student responsiveness:**

- Instructor will respond to student e-mails within 24 hours and will provide feedback on course content within 48 hours.
- Blackboard Instant Messaging (BbIM) is the most efficient way to get in touch. Instructor will post these “virtual office hours.”
- Students can also contact instructor by a toll-free Google Voice phone number 505-585-1266. He lives in Mountain Time Zone.
- Due dates for some weekly assignments are no later than midnight Sunday, Central Time of the following week; Online Discussions Companion, and other assignments are due by midweek on Thursdays.
- To receive a grade, students must turn in assignments on time. No late assignments will be accepted unless there are exceptional circumstances that students clear with instructor in advance whenever possible.
- Instructor will communicate important developments by e-mail and Blackboard Announcements.

#### **Online Discussions, Skits/Dialogs and Reflective Journals in Blackboard**

- Two Online Discussions involve student responses (posts) to mini readings about Arab culture. Everyone is required to respond to at least two other students’ posts. The grading criteria will be described in a Discussion rubric.
- The two Reflective Journals will have students assess their own progress during the term.
- Students will pair up and create an Arabic dialog to present online. Guidelines and grading criteria will be provided.

### **TENTATIVE SCHEDULE**

Week One: Unit 1, pp. 2-13. Overview of Arabic Alphabet and Keyboard, Formal & Spoken Versions, Transliteration system, Arabic e-mail, and Geography of North Africa & Middle East. Online Discussion #1. Online Companion Unit 1.

Week Two: Units 1-2, pp. 14-29. Introducing Yourself Vocabulary, Monologs, Letters ا ب ت ث ن Reflective Journal #1. Forming Qs with “Hal,” Companion Unit 2 L1-L5.

Week Three: Unit 2, pp. 29-33. Letters و ي as Vowels. Singular Pronouns, WH Questions. Companion Unit 2 D3-D7.

Week Four: Unit 2, pp. 34-end. Short Vowel Symbols, Joining with AND. Review for Quiz #1. Companion Unit 2 L9-D15.

Week Five: Unit 3, pp. 46-53. Quiz #1. Letters ج ح خ Expressing your condition, Companion Unit 3 L1-D6.

Week Six: Unit 3, pp. 54-end. Symbol *sukuun*, Letters و ي as Consonants, Greeting People, and Story Words. Demonstrative Words (EAG Unit 6) and Singular Pronouns (EAG Unit 4), Companion Unit 3 L4-D14 Reflective Journal #2.

Week Seven: Unit 4, pp. 66-73. *hamza* and *alif-hamza* ء ا Numbers 0-10. Masculine & feminine nouns (EAG Unit 2), Companion Unit 4 L1-N. Discussion #2.

Week Eight: Unit 4, pp. 74-80. Introductions Vocabulary, Letters د ر ز ذ Singular Possessive Endings. Review for Quiz #2. Companion Unit 4 V1-D8.

Week Nine: Unit 4, pp. 81-end. More Introductions and Forms of Address Vocabulary, Adjectives & Descriptive Sentences (EAG Unit 7) TO HAVE, Quiz #2. Companion Unit 4 L7-D17.

Week Ten: Sneak Preview of remaining letters & symbols. What next? Review for final exam week.

Week Eleven: Final Exam, written and oral