

**WAYLAND BAPTIST UNIVERSITY**

**SCHOOL OF BEHAVIORAL & SOCIAL SCIENCES**

**VIRTUAL CAMPUS**

**CNSL 5307 VC 02 Fall 2018**

**Wayland Mission Statement:** Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**Course Title, Number, and Section: CNSL 5307 VC02- Ethics and Legal Issues in Counseling**

**Term:** Fall 2018

**Instructor: Dr. Stephen P. Burger**

**Office Phone Number and WBU Email Address:** [Stephen.burger@wayland.wbu.edu](mailto:Stephen.burger@wayland.wbu.edu); 501.206.7013 Email is best method of contact.

**Office Hours, Building, and Location:** Online class no office hours or location

**Class Meeting Time and Location:** Online

**Catalog Description**: Review of critical issues in the practice of school and mental health counseling; ethical standards, legal requirements, client rights, and practice issues with special populations, and licensure/certification.

This course is designed to emphasize Professional Counseling Ethics by providing a broad understanding of professional counseling ethics, legal standards, and responsibilities. This coursework does not include material in an adjunctive therapeutic area.

**Required Textbook and/or Required Material:** Issues and Ethics in the Helping Professions by Gerald Corey, Marianne Schneider Corey, and Cindy Corey. Published by Cengage Learning 10th Edition 2019, 2015 ISBN 978-1-337-40629-1

**Course Outcome Competencies**: Upon completion of this course, students will be able to:

* Discuss ethical standards and legal responsibilities in the profession.
* Describe state regulations and licensure requirements for mental health counselors.
* Explain the professional issues and organizations related to the profession.
* Familiarize oneself with available practicum placements in the community and successfully secure a practicum placement.
* Make preparations to begin the supervised practice of mental health counseling in an ethical and professional manner.

**Attendance Requirements:**

Virtual Campus

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 3 or more weeks of an 11 week term, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given term is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

**Statement on Plagiarism and Academic Dishonesty:** Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

**Disability Statement:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university.  The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765.  Documentation of a disability must accompany any request for accommodations.

**Student grade appeals:**

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

**The University has a standard grade scale:**

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student’s control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long (10 to 15 weeks) term, unless the instructor designates an earlier date for completion.  If the work is not completed by the appropriate date, the I is converted to an F.

**Course Requirements and Grading Criteria:**

Because we are a faith based educational institution, I believe we should have Sundays as a day for rest. This course will operate on a 6-day platform. Assignments open on Monday and due by Saturday when applicable.

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| **Assignments** | **Explanation** | **Points** |
| Discussion Boards | There will be ten discussion boards—one for each week. Students will be required to participate in each with at least a 250-word initial post This is to be completed by Thursday evening at midnight. Then each student must respond to at least one other student with a 100-word academic response due by Saturday night, midnight wherever you are located. These will be practical applications where students will apply their reading assignments to practical implications of counseling. In some cases, students will be required to read an assigned, outside article or view a video podcast that relates to the week’s reading assignment. | 10 points each.  (100 total) |
| Case Studies | There will be four case studies throughout the term. | 25 points each  (100 total) |
| Research Paper | This will be a 10-15 page paper covering one or more issues of legal or ethical implications in counseling. All papers are to be submitted in APA format and the topic must receive prior approval by the instructor. Students are encouraged to use the WBU Learning Resource Center early in order to include at least **eight** professional, academic sources. | 200 points |
| Final Exam | This exam will be comprehensive. The exam is open for 6 days. The exam is multiple choice and open book. The idea is for you to **know** the correct answer to have a good understanding of Issues & Ethics. There will be 100 questions worth 3 points each. | 300 points |
| Total |  | 700 points |

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| **Date** | **Case Studies** | **Chapter** | **Assignment Due** |
| **August 25** |  | **1** | **Discussion Board** |
| **September 1** | **Case Study 1** | **2-3** | **Discussion Board, Case Study 1** |
| **September 8** |  | **4-5** | **Discussion Board** |
| **September 15** | **Case Study 2** | **6** | **Discussion Board, Case Study 2** |
| **September 22** |  | **7-8** | **Discussion Board** |
| **September 29** | **Case Study 3** | **9** | **Discussion Board, Case Study 3** |
| **October 6** |  | **10** | **Discussion Board** |
| **October 13** | **Case Study 4** | **11** | **Discussion Board, Case Study 4** |
| **October 20** |  | **12** | **Discussion Board** |
| **October 27** |  | **13** | **Discussion Board, Research Paper Due** |
| **November 3** |  | **Final Week** | **Final Exam** |

**Tentative Schedule:**

Because we are a faith based educational institution, I believe we should have Sundays as a day for rest. Therefore, this course will operate on a 6-day platform. Assignments open on Monday and due by Saturday night when applicable.

**\*Assignments due by 11:59 Central Standard Time on Saturday, unless otherwise specified**

**Additional Information:**

<http://catalog.wbu.edu>