# "WBUlogo"

Virtual Campus

School of Business

# 2. UNIVERSITY MISSION STATEMENT

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.

# 3. COURSE NUMBER & NAME:

MGMT 6121 Capstone Comprehensive Exam / SECTION VC-01

# **4. TERM**:

Fall, 2018

# **5. INSTRUCTOR**:

Dr. Jan Jones, Lead Faculty

Additional instructors: Dr. Samantha Murray; Dr. Sheron Lawson; Dr. Robert Vega

# **6. CONTACT INFORMATION**:

Office phone: 270-227-9445

WBU Email: jonesj@wbu.edu

Cell phone: 270-227-9445

# **7. OFFICE HOURS, BUILDING & LOCATION**:

M/T/W/TH/F: 10:00 a.m. – 5:00 p.m. (Central)

# **8. COURSE MEETING TIME & LOCATION**:

Virtual Campus

# **9. CATALOG DESCRIPTION**:

Successful completion of a comprehensive examination over the entire coursework in the Doctorate of Management.

# 10. PREREQUISITE:

MGMT 6301 – MGMT 6318

# **11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL**:

Comprehensive Exam documentation on file in the “Doctor of Management Resources” link on Blackboard.

# 12. OPTIONAL MATERIALS

None

# **13. COURSE OUTCOMES AND COMPETENCIES**:

Successful completion of the Comprehensive Exam.

# 14. ATTENDANCE REQUIREMENTS:

As stated in the Wayland Catalog, students enrolled at one of the University’s external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University’s attendance policy.

# **15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY**:

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

# **16. DISABILITY STATEMENT**:

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

# **17. COURSE REQUIREMENTS and GRADING CRITERIA**:

The student’s learning in each area will be assessed by a Comprehensive Exam which will cover each area. In the final term the student will enroll in [MGMT 6121 - Capstone Comprehensive Exam](http://catalog.wbu.edu/preview_program.php?catoid=5&poid=1044#tt331) in which a final determination will be made of the student’s success. Questions for each Comprehensive Exam will cover material from the coursework. These questions will require the student to synthesize the research materials which they have read or apply the research techniques from the Project Design and Methods areas. Should the student fail to successfully pass the exam with a score of 80% or better, he or she will have to retake the exam.  A second failure to pass the exam will result in removal from the program.

**See grading rubric for the Comprehensive Exam (available in the “Doctor of Management Resources” link in Blackboard).**

17.1 Grade Appeal Statement: “Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.”

# 18. TENTATIVE SCHEDULE

Weeks 1 – 10: Complete the exam questions per the documentation provided.

Week 11: Grading and Feedback from Instructors.

# 19. ADDITIONAL INFORMATION

NOTE: If the student is unsuccessful in meeting the requirements of the Applied Research Project, he or she will be required to register for each successive term until the project is approved by the respective Committee.