



**VIRTUAL CAMPUS**

School of Business

**2. UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, lifelong learning, and service to God and humankind.

**3. COURSE NUMBER & NAME:**

MISM 3339-VC01, Systems Analysis and Design

**4. TERM:**

Fall 2018

**5. INSTRUCTOR:**

Mr. Ty Nixon

**6. CONTACT INFORMATION:**

Office phone: 812-518-8759

WBU Email: [ty.nixon@wayland.wbu.edu](mailto:ty.nixon@wayland.wbu.edu)

**7. OFFICE HOURS, BUILDING & LOCATION:**

NA (Phone conversations will likely be most appropriate for this course)

**8. COURSE MEETING TIME & LOCATION:**

Weekly (self-paced within the week), Blackboard

**9. CATALOG DESCRIPTION:**

Skills and knowledge used to maintain and repair personal computers.

**10. PREREQUISITE:**

MISM 3303

**11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL:**

<b>BOOK</b>	<b>AUTHOR</b>	<b>ED</b>	<b>YEAR</b>	<b>PUBLISHER</b>	<b>ISBN#</b>	<b>UPDATED</b>
Systems Analysis and Design	Tilley & Rosenblatt	11th	2017	Cengage Learning	978-1-305-49460-2	

## **12. OPTIONAL MATERIALS**

### **13. COURSE OUTCOMES AND COMPETENCIES:**

- Clearly articulate the role of the systems analyst as the liaison between the business and the Information Systems function
- Describe how systems analysts interact with users, management, and other information systems professionals
- Use various tools to obtain the input for creating models for existing and proposed systems
- Apply different systems development methodologies to design and develop information systems
- Apply project management techniques to design and develop systems
- Articulate the pros and cons of various system acquisition methods

### **14. ATTENDANCE REQUIREMENTS:**

As stated in the Wayland Catalog, students enrolled at one of the University's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University's attendance policy.

### **15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:**

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

### **16. DISABILITY STATEMENT:**

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

## **17. COURSE REQUIREMENTS and GRADING CRITERIA:**

### Weekly Assignments:

Each student will be responsible for four things each week.

1. Reading the appropriate chapter(s) in the textbook:

a. As with all online courses, the student is responsible for reading, reviewing and comprehending the textbook at his/her own pace, given that they can effectively complete the required assessments (quizzes and discussion boards) within the week.

2. Completing the appropriate multiple-choice quiz for each week:

a. These quizzes are designed to expand the student's vocabulary, increase his/her knowledge of the skills and concepts specifically related to the week's text and PowerPoint presentation(s), and prepare the student for the midterm and final exam.

3. Viewing, Researching, and Responding to each week's discussion board post:

a. Each week I will post a challenging question or discussion pertaining to the week's text reading and PowerPoint presentation. The student will be responsible for reading the post, researching the topic at-hand, and responding to the post in a scholarly manner.

b. What do I consider a scholarly manner? Each student will be responsible for citing at least one resource that he or she used during the week to formulate their response. Academic resources such as books, online databases, and scholarly articles are required. Websites for publications such as magazines, online newsletters with authors, and other legitimate online resources are acceptable. Websites without authors, forums and online discussions, and Wikipedia are not valid sources. It is my belief that one of the greatest resources for researching topics on technology is the Internet, as long as it is used properly. When in doubt about a resource, simply ask yourself if you can cite the source in the standard APA format using the available information. If the answer is no, the resource is not good enough. These non-citable sources, yes/no responses, or one-sentence

**17.1 Include Grade Appeal Statement:** "Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation."

## **18. TENTATIVE SCHEDULE**

August 20 - 26,           Week 1 = Chapter 1&2, Week 1 Discussion Board, Week 1 Quiz

August 27 – September 2,   Week 2 = Chapter 3&4, Week 2 Discussion Board, Week 2 Quiz

September 3 - 9,       Week 3 = Chapter 5&6, Week 3 Discussion Board, Week 3 Quiz

September 10 - 16,   Week 4 = Chapter 4, Week 4 Discussion Board, Week 4 Quiz

September 17 - 23,   Week 5 = Chapter 5, Week 5 Discussion Board, Week 5 Quiz, Midterm Exam

September 24 - 30,       Week 6 = Chapter 6, Week 6 Discussion Board, Week 6 Quiz

October 1 - 7,   Week 7 = Chapter 7, Week 7 Discussion Board, Week 7 Quiz

October 8 - 14,       Week 8 = Chapter 8, Week 8 Discussion Board, Week 8 Quiz

October 15 - 21,       Week 9 = Chapter 9, Week 9 Discussion Board, Week 9 Quiz

October 22 - 28,       Week 10 = Chapter 10, Week 10 Discussion Board, Week 10 Quiz

October 29 – November 3,   Week 11 = Chapter 11, Week 11 Discussion Board, Week 11 Quiz, Final Exam

## **19. ADDITIONAL INFORMATION**

Blackboard Course Map:

Announcements – The opening content area for our course. I will post general information about the course, grade report availability, assignment feedback for the class, and additional instructions in the Announcements section.

Syllabus – The content area containing the course syllabus.

Instructor Information – Contact information and short bio for instructor.

Weekly Modules – Contains weekly modules detailing the specific readings, requirements, and assignments to be completed during each week of the course.

DiscussionBoard – The content area for discussion board posts. The student will be responsible for reading the discussion post for each week, formulating a responds, and replying to the original post plus one reply to a classmate’s post in this area.

Course Information – System default area providing information distributed by the university.

Tools – A central control panel for all Blackboard tools available in for the course. The email and grade center applications are two popular applications available in this section.

Wayland Library – Location of online academic sources for research needs

VC Help Desk – Having trouble with Blackboard? Stop by here to visit the knowledgebase of troubleshooting common issues and get in touch with the helpdesk