



School of Business

**2. UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**3. COURSE NUMBER & NAME:**

HLAD 4339-VC01, Regulatory Aspects of Long-Term Health Care

**4. TERM:**

Fall 2, 2021

**5. INSTRUCTOR:**

Dr. John C. Phelps II

**6. CONTACT INFORMATION:**

Cell Phone: 806.445.4134

WBU Email: john.phelps@waylnd.wbu.edu

**7. OFFICE HOURS, BUILDING & LOCATION:**

Virtual Office Hours- Will meet by appointment and access email 2X daily

**8. COURSE MEETING TIME & LOCATION:**

Meeting day & time: Online instruction on Blackboard

**9. CATALOG DESCRIPTION:**

Review of applicable state and federal laws pertaining to licensure and standards of participation for skilled and intermediate care facilities, business laws pertaining to long-term care administration.

**10. PREREQUISITE:**

None

**11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL:**

| BOOK                                    | AUTHOR | ED  | YEAR | PUBLISHER | ISBN#           | UPDATED |
|---|--------|-----|------|-----------|-----------------|---------|
| <u>Nursing Home Federal Regulations</u> | Allen  | 8th | 2015 | Springer  | 9780-82617-1245 | 8/26/14 |

**12. OPTIONAL MATERIALS**

None

### **13. COURSE OUTCOMES AND COMPETENCIES:**

- Demonstrate a basic understanding of the theories of aging.
- Define the intent and purpose of rules and regulations in long-term care.
- Explain the nursing facility regulatory and survey process.
- Explain the resident assessment instrument.
- Identify the issues of resident rights, abuse, and neglect.

### **14. ATTENDANCE REQUIREMENTS:**

As stated in the Wayland Catalog, students enrolled at one of the University's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University's attendance policy.

### **15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:**

Wayland Baptist University observes a zero-tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported, and second offenses will result in suspension from the university.

### **16. DISABILITY STATEMENT:**

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

### **17. COURSE REQUIREMENTS and GRADING CRITERIA:**

#### **Grading Criteria:**

|  |            |
|--|------------|
| <b>Participation in Discussion Board</b> | <b>60%</b> |
| <b>Paper</b>                             | <b>20%</b> |
| <b>Midterm</b>                           | <b>10%</b> |
| <b>Final</b>                             | <b>10%</b> |

## Grading Scale:

|                 |          |
|-----------------|----------|
| <b>100-90</b>   | <b>A</b> |
| <b>89-80</b>    | <b>B</b> |
| <b>79-70</b>    | <b>C</b> |
| <b>69-60</b>    | <b>D</b> |
| <b>Below 60</b> | <b>F</b> |

**W= Approved Withdrawal**

**WP= Approved Withdrawal Passing**

**WF= Withdrawal Failing**

**I= Incomplete**

## Other Important Information:

1. Assignments are due on the deadlines given when the assignment is posted.
2. **No assignments will be accepted after due date.**
3. Written work, including the term paper, is graded on the basis of content first, but also on the quality of grammar and punctuation.
4. All written assignments should be 12-point type, double-spaced, and using APA Manuscript Writing Style.
5. Questions concerning grades received should be resolved within one week after the assignment has been returned.
6. Unless noted as a group assignment, all work should be original work of the individual student.
7. Academic honesty is expected of all students. Plagiarism, cheating, and other acts that lack academic honesty may result in a zero on the particular assignment.
8. Students will need to use the Internet to access some assignments.
9. Always contact the professor if you need assistance.

**Discussion Board Forum:** The weekly discussion board assignments will have a deadline of Wednesday and Sunday due by 1159 p.m. CST of the assigned weeks. This class requires active class participation. **You must make substantive contributions** to the threaded discussion each week. Respond to some or all the starter questions and additional responses from your classmates to make at least 1 post each discussion assignment. You can either support or refute the observations or hypothesis presented.

**Exams:** A mid-term exam will be given the 4<sup>th</sup> week of class and the final exam given on the last week of this course. These examinations will be unique for this course and in essay form.

**Research Paper:** An in-depth term paper project must also be developed on an approved topic encompassing extensive library and Internet research. Topics for papers must be pre-approved by the professor. **All papers must be written using the APA style.** The paper should be a minimum of five pages of content, excluding cover sheet, abstract and references, and should utilize at least ten scholarly references. A simple compilation of the authoritative works on a subject will be necessary but insufficient to properly complete the project. A thorough analysis of the subject must be made with conclusions developed by the student. This paper is due no later than the seventh week of the scheduled term and will be worth 20% of the student's final grade. The paper will be submitted via SafeAssignment and via e-mail.

**17.1 Include Grade Appeal Statement:** "Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation."

## **18. TENTATIVE SCHEDULE**

| Week                     | Activity   | Materials Covered    |
|--------------------------|--|----------------------|
| 1<br>Monday<br>11-OCT-21 | Introduction/Syllabus review<br>Basis and Scope, Definitions, Resident Rights<br>Admission, Transfer, and Discharge Rights<br>Resident Behavior and Facility Practices<br>Discussion Board Forum | Syllabus<br>pp. 3-53 |
| 2<br>Monday<br>18-OCT-21 | Quality of Life<br>Resident Assessment, Quality of Care<br>Discussion Board Forum<br><b><u>Research Paper Topic Due</u></b>  | pp. 55-338           |
| 3<br>Monday<br>25-OCT-21 | Nursing Services, Dietary Services<br>Physician Services, Specialized Rehabilitative Services<br>Discussion Board Forum  | pp. 347-392          |
| 4<br>Monday<br>1-NOV-21  | <b><u>Complete Mid-Term Exam</u></b>   |                      |
| 5<br>Monday<br>8-NOV-21  | Dental Services, Pharmacy Services<br>Infection Control, Physical Services<br>Discussion Board Forum   | pp. 393-455          |
| 6<br>Monday<br>15-NOV-21 | Administration<br>Discussion Board Forum   | pp. 455-486          |
| Monday<br>22-NOV-21      | <b><u>THANKSGIVING BREAK!!!</u></b>  |                      |
| 7<br>Monday<br>29-NOV-21 | <b><u>Research Paper Due</u></b>   |                      |
| 8<br>Monday              | <b><u>Final Exam</u></b>   | .                    |

|          |  |  |
|----------|--|--|
| 6-DEC-21 | <i>Must be completed NO LATER than Friday,<br/>December 10th at Midnight</i><br>Also, Please Complete Course Evaluation<br>located in Blackboard |  |
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## 19. ADDITIONAL INFORMATION

This syllabus is not a binding contract between the Professor and the Student. It is subject to change whenever the Professor deems the change will improve the course.

Please be sure to ask if you have questions or concerns during this course. Remember that, while you are a student, you are also teaching the class that which your education and experiences have taught you.

“This class will adhere to zero tolerance for using someone else’s work as your own.”