**Wayland Mission Statement**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**Contact Information**

**Course**

: HIST 1303 VC 01 – World Civilization to 1500

**Campus**

: WBUonline

**Term/Session**

**:** FL 2 2025

**Instructor**

**:** Prof. Jessica Patton Maeer

**Office Phone Number**

**:** 817-515-7674

**WBU Email Address**

**:** jessica.patton@wayland.wbu.edu

**Office Hours, Building, and Location**

**:** online, MW, 9 – 10 a.m.

**Class Meeting Time and Location**

**:** online, asynchronous

**Course Information**

**Catalog Description**

**:** Major religious, political, economic, and social development in the world from ancient times through the Middle Ages.

**There is no prerequisite for this course.**

**Textbook Information**

**Required Textbook(s) and/or Required Materials**

**:** *The Heritage of World Civilizations*, combined volume, 10th edition, by Albert M. Craig, et al. ISBN: 9780133844566

*The textbook for this course is part of the* ***Wayland’s Automatic eBook*** *program. You will have access to an eBook and interactive learning material on the first day of class through your Blackboard course site. The cost of this Automatic eBook will be billed directly to your student account when you register for the course. You will be notified via email with access instructions and additional information. If you do not wish to participate in the Automatic eBook program, you will have the first 12 days of class to opt-out of the program (additional details will be outlined in your email instructions). For more information on the Automatic eBook program, visit the Wayland Bookstore* [*Automatic eBook FAQ*](https://bookstore.wbu.edu/site_inclusive.asp) *page.*

**Optional Materials**

**:** N/A

**Course Outcome Competencies**

**:** Upon completion of this course, students will be able to:

* Locate major features of the geography of the ancient Near East, Asia, Africa, and Europe
* Describe the growth and development of the earliest civilizations of Mesopotamia, Egypt, China, Africa, and Meso-America
* Explain the emergence of major world religions and philosophies including Judaism, Buddhism, Islam, Confucianism, Taoism, and Christianity
* Trace the development and historical events of Ancient and Classical Greece and Rome
* Define Feudalism and describe the historic events of the Middle Ages

**Attendance Requirements**

WBUonline

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given session is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

**University Policies**

[Link to Statement on Academic Integrity , and reference one of the following in regard to how generative artificial intelligence (GAI) such as ChatGPT may or may not be used in this course:](https://www.wbu.edu/academics/writing-center/Academic%20Integrity%20Statement%20Pol%208.4.1%20Attch%20Oct%2020222.pdf)

1. No use of any generative AI tools permitted.
   1. Students are required to create and produce all work themselves or with assigned group members. Any work submitted that has used an AI generative tool like Chat GPT will be in immediate violation of the academic integrity policies for the course and WBU.
   2. All assignments must be fully created, designed, and prepared by the student(s).
   3. Any work that uses generative AI will be treated as plagiarism.

**Disability Statement**

**:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Disability Services Coordinator and Academic Coach serves as the coordinator of students with disabilities and must be contacted concerning accommodation requests (office (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

Accessibility issues with content in WBUonline courses or in Blackboard should be addressed to the WBU accessibility coordinator, Dr. Rick Hammer, [hammerr@wbu.edu](mailto:hammerr@wbu.edu) or call (806) 292-9150.

**Course Requirements and Grading Criteria**

**Course Requirements:**

7 module quizzes – 50 points each = 350 points

7 short essays – 50 points each = 350 points

7 discussion boards – 50 points each = 350 points

Final Exam – 100 points = 100 points

1,150 possible points:

**Grading Scale:**

1,030 – 1150 points = A

915 – 1,029 points = B

800 – 914 points = C

685 – 799 points = D

Below 685 points = F

**The University has a standard grade scale:**

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student’s control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion.  If the work is not completed by the appropriate date, the I is converted to an F.

**Student Grade Appeals**

**:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

**Tentative Schedule**

# HIST 1303 – WORLD CIVILIZATIONS TO 1500

# COURSE PLANNER – FALL 2 2025

***\*\*\*Please note that all due dates/times are based on CDST (Central Daylight Savings Time), until Sunday, Nov. 3. Beginning Sunday, Nov. 3, we will switch to CST (Central Standard Time). If you are not located in the central time zone, be sure to adjust your due date/time accordingly.***

# Due by Wednesday, October 15, by end of day, 11:59 p.m.

Required First Assignment – this must be completed before any other work can be done

# Due by Wednesday, October 22 – Module 1 (Ch. 16 & 17)

Module 1 Quiz

Module 1 Short Essay

Module 1 Discussion Board – you must make at least one original post, and you must respond to at least one of your classmates’ posts

# Due by Wednesday, October 29 – Module 2 (Ch. 18 & 19)

Module 2 Quiz

Module 2 Short Essay

Module 2 Discussion Board – two minimum posts required by due date

# Due by Wednesday, November 5 – Module 3 (Ch. 21 – 23)

Module 3 Quiz

Module 3 Short Essay

Module 3 Discussion Board – two minimum posts required by due date

# Due by Wednesday, November 12 – Module 4 (Ch. 24 & 25)

Module 4 Quiz

Module 4 Short Essay

Module 3 Discussion Board – two minimum posts required by due date

# Due by Wednesday, November 19 – Module 5 (Ch. 26 & 27)

Module 5 Quiz

Module 5 Short Essay

Module 5 Discussion Board – two minimum posts required by due date

# ***No assignments due during Thanksgiving Week, 11/24 – 11/28, 2025***

# Due by Wednesday, December 3 – Module 6 (Ch. 28 – 30)

Module 6 Quiz

Module 6 Short Essay

Module 6 Discussion Board – two minimum posts required by due date

# Due by Wednesday, December 10 – Module 7 (Ch. 31 – 33)

Module 7 Quiz

Module 7 Short Essay

Module 7 Discussion Board – two minimum posts required by due date

# Due by Saturday, December 13

Final Exam

\*\*\*\****All quizzes/discussion boards/short essays/exams are due by 11:59 p.m. on the respective due date.***

**Additional Information**

**1.** Because this is a 100% online course and all materials are available online during posted availability dates, all due dates will be firm. I will allow “late” work, up to 3 calendar days late (except the Final Exam, which is due on the last day of class). Any work submitted within this 3-day “late” window can receive up to 70% of the original point value. I cannot give extensions beyond this 3-day window, except in case of documented emergency (hospitalization, military deployment/TDY, etc.). This policy is in place in order to be fair to all students in the course.

**2.** Every graded assignment must be turned in through the BlackBoard portal. I do not accept any homework or discussion board assignments through email.

**3.** All due dates/times are based on Central Daylight Savings Time (CDST) until Saturday, November 1, then will change to Central Standard Time on Sunday, November 2. All graded work will be due at 11:59 p.m. on the respective due date – and no late work will be accepted beyond the 3-day “late” window. If you live outside of the central time zone, please adjust the Course Planner accordingly so you won’t miss any due dates/times. Also, cut-off times for assignments are based on BlackBoard’s clock – not necessarily your computer’s clock, so please be aware of these deadlines. As soon as the 3-day late window passes, the graded activity will disappear from BlackBoard and you will not be able to turn in any completed work after it disappears. The best solution for avoiding a missed due date/time is to make sure you complete and turn in your work early, if at all possible. Any student who attempts to turn in graded activities at the last minute and misses the deadline will not be able to send those graded activities through email or receive an extension.