



WAYLAND BAPTIST UNIVERSITY
VIRTUAL CAMPUS
SCHOOL OF BUSINESS

SYLLABUS

1. **Mission Statement:** Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.
2. **Course:** MISM 3325 – VC01, Cyberlife
3. **Term:** Spring 2014
4. **Instructor:** Mr. Richard A. Warren
5. **Office Phone:** My phone number is on the “Do This First” page on Blackboard.
E-Mail addresses: richard.warren@wayland.wbu.edu & mism3325@gmail.com
6. **Office Hours:** Flexible office hours, available weekdays 5:00 pm until 9:00 pm CST, Office locations - Wichita Falls, TX.
7. **Class Meeting Time and Location:** No set times - Internet
8. **Catalog Description:** Internet and its major components: e-mail, file transfer protocol, browsers, service connectivity and troubleshooting, news groups, list servers, and the World Wide Web. Searches on the World Wide Web to find information on Internet issues, and the ramifications of the Internet on personal and professional lives.
9. **Prerequisites:** COSC 2311
10. **Required Textbook and Resources:**

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	REVIEW
Internet, Comprehensive	Schneider	9th	2013	Cengage Learning	9781111529116	Spring 14

11. **Optional Materials:** None.
12. **Course Outcome Competencies:**
Upon completion of this course, the student should be able to:
 - Effectively discuss the history of the internet, describe the main structure of the Internet and successfully connect to the Internet.
 - Use different web browsers to access web sites on the internet for the purpose of research, pleasure, and business related transactions.
 - Effectively setup and use email applications and web mail applications.
 - Conduct research on the internet via search engines and directions and discern the validity of the information source.

- Successfully download and install applications/utility software then demonstrate the ability to use that software by completing other internet related activities.
- Successfully access List Server, utilizing information obtained to better understand internet technologies.
- Effectively access and utilize chat and instant messenger.
- Compare and contrast the differences and advantages of Wired Network vs. Wireless
- Discuss and analyze the importance of Internet Security, identify and utilize which will protect computer system from: spy ware, Ad ware, Viruses, Worms, Trojans, etc,
- Compare and contrast Ecommerce with physical store fronts.

13. **Attendance Requirements:** Students should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the Virtual Campus director. Any student who misses 25% or more of the regularly scheduled class meetings will receive a grade of (F) in the course. Attendance in this Internet Course is based upon weekly communications and weekly submission of work assignments. Failure to communicate via email on a weekly basis is considered absence from class.

14. **Disability Statement:** “In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.”

15. **Course Requirements and Grading Criteria:** This is an On-Line course. The student is expected to have access to the Internet and possess adequate computer competencies to email assignments as attachments. A schedule of reading assignments will be provided. On-Line Tests are available. Topics for discussion are posted on the Discussion Board for class and group participation. Workbook Tutorials will be accomplished and Case Studies assigned. PowerPoint Presentations will be used to summarize course material. Students will download software, install, and utilize the software to complete Hand's-On projects. Written reports along with research paper will be submitted for grading. You are required to select a Research Topics list provided by the Instructor. Homework assignments are completed and submitted according to the Due Dates posted on the Blackboard Assignments page. Student grades may be viewed on the Blackboard Web Site.

Grades are based on homework assignments/case studies with report, Course Term Paper, On-Line Non-Proctored Test, Mid Term and Final Exam. Possible bonus points for Optional Web Site.

Grade Matrix		
Graded Activity	Points	Scale
9 Homework assignments 3 points each	27	90 - 100 = A
9 Tests 3 points each	27	80 – 89 = B
MID TERM EXAM	18	70 - 79 = C
FINAL EXAM	18	60 - 69 = D
Research Project (Scholarly Research Paper)	10	0 -59 = F
Optional Web Site (Bonus Points Possible)	10	
Total Points Possible	110	

16. **Tentative Schedule:** (Calendar, Topics, Assignments)

	No Later Than Date	Work to Submit
Week One	March 2, 2014	Project One & Test
Week Two	March 9, 2014	Project Two & Test
<i>Spring Break March 10, 2014 – March 14, 2014</i>		
Week Three	March 23, 2014	Project Three & Test Select topic for Term Paper
Week Four	March 30, 2014	Project Four & Test
Week Five	April 6, 2014	Project Five & Test
Week Six	April 13, 2014	<i>MID TERM EXAM</i>
Week Seven	April 20, 2014	Project 6 & Test
Week Eight	April 27, 2014	Project 7 & Test
Week Nine	May 4, 2014	Project 8 & Test
Week Ten	May 11, 2014	Project 9 & Test
Week Eleven	May 17, 2014	<i>FINAL EXAM</i> Submit <i>“Term Paper”</i>

17. **Academic Honesty:** This class will adhere to a zero tolerance for using someone else's work as your own. University students are expected to conduct themselves according to the highest standards of academic honesty. Academic misconduct for which a student is subject to penalty includes all forms of cheating, such as illicit possession of examinations or examination materials, forgery, or plagiarism. Disciplinary action for academic misconduct is the responsibility of the faculty member assigned to the course.

18. Students are responsible for reading, understanding, obeying, and respecting all academic policies, with added emphasis being placed upon academic progress policies appearing in the Wayland Baptist Academic Catalog applicable to their curriculum and/or program of study.