# "WBUlogo"

VIRTUAL CAMPUS

School of Business

# 2. UNIVERSITY MISSION STATEMENT

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.

# 3. COURSE NUMBER & NAME:

MGMT 4320 Organizational Behavior

# **4. TERM**:

Spring 2020

# **5. INSTRUCTOR**:

Christopher Lindsay

# **6. CONTACT INFORMATION**:

Office phone: 830-426-0846

WBU Email: Christopher.Lindsay@wayland.wbu.edu

Cell phone: 830-426-0846

# **7. OFFICE HOURS, BUILDING & LOCATION**:

I check email throughout the day and I can also be reached at 830-426-0846 in an emergency.

# **8. COURSE MEETING TIME & LOCATION**:

Virtual

# **9. CATALOG DESCRIPTION**:

# Explores interactions, challenges, and opportunities in organizations by examining individual and small group behavioral theories, motivational theories and strategies, and life-work balance considerations. Includes a review of issues and challenges of interfacing technology with employees. Explores various leadership styles, different methods for dealing with change and conflict resolution in the workplace.

# 10. PREREQUISITE:

ENGL 1301 and 1302, or consent of school

# **11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL**:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **BOOK** | **AUTHOR** | **ED** | **YEAR** | **PUBLISHER** | **ISBN#** | **UPDATED** |
| Organizational Behavior: Managing People and Organizations+ Mind Tap | Ricky W. Griffin; Jean M. Phillips; Stanley M. Gully | 12th | 2019 | Cengage\*\* Bundle \*\*  | ISBN-10: 1-337-62299-0ISBN-13: 978-1-337-62299-8 | 6/14/18 |

# 12. OPTIONAL MATERIALS

none

# **13. COURSE OUTCOMES AND COMPETENCIES**:

1. Identify various challenges and opportunities of managing a diverse workforce locally and globally.
2. Apply individual and small group human behavioral theories and concepts in the workplace.
3. Apply different motivational theories, reward strategies, and life-work balance considerations to improve individual and or group performance.
4. Identify and implement strategies to address the challenges of interfacing technology and employees.
5. Select between different leadership styles and management models in order to respond to a variety of situations.
6. Select useful methodologies to deal with change-management and or conflict resolution in the workplace.

# 14. ATTENDANCE REQUIREMENTS:

As stated in the Wayland Catalog, students enrolled at one of the University’s external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University’s attendance policy.

# **15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY**:

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

# **16. DISABILITY STATEMENT**:

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

# **17. COURSE REQUIREMENTS and GRADING CRITERIA**:

* 16 Chapters in MindTap with **693** possible points with assignments and quizzes
* 10 Discussion questions each worth 10.7 points totaling **107** points
* Total possible points for the course is **800** points

Points grading scale

720 points and above A

640 to 719 points B

560 to 639 points C

480 to 559 points D

479 points and below F

A – 90% - 100%

B – 80% – 89%

C – 70% – 79%

D – 60% – 69%

F Below 60%

17.1 Include Grade Appeal Statement: “Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.”

# 18. TENTATIVE SCHEDULE

Week One (2/26-3/1)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week Two (3/2-3/8)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week Three (3/9-3/15)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

**(3/16-3/20)**

Week Four (3/23-3/29)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week five (3/30-4/5)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week six (4/6-4/12)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week seven (4/13-4/19)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week eight (4/20-4/26)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week nine (4/27-5/3)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week ten (5/4-5/10)

* Complete all assignments and quizzes in MINDTAP
* Answer Discussion Question

Week eleven (5/11-5/16)

* Complete all assignments and quizzes in MINDTAP
* Week 1    (2/26-3/1)
* Week 2    (3/2-3/8)
* Week 3    (3/9-3/15)
* Week 4   (3/23-3/29)
* Week 5    (3/30-4/5)
* Week 6   (4/6-4/12)
* Week 7    (4/13-4/19)
* Week 8    (4/20-4/26)
* Week 9    (4/27-5/3)
* Week 10   (5/4-5/10)
* Week 11   (5/11-5/16)

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| --- | --- | --- |
| March 16-20 |   | Spring Break |

# 19. ADDITIONAL INFORMATION

**Instructor Teaching Philosophy**

I want your experience to be both challenging and rewarding. This course is designed to help you become familiar with understanding how to manage organizations and understand how they behave. A subject we can all associate with. Through our discussion boards I want to see active engagement. It is okay to disagree with other students but remember to be respectful. I expect our sessions to be highly interactive and students to demonstrate self-motivation and initiative. Reading, analysis of chapter readings, and careful preparation, along with a concerted attempt to provide complete presentations will net the learners maximum value. **Relax and enjoy - this course will be a lot of fun!!**