**Wayland Mission Statement**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused, and distinctively Christian environment for professional success, and service to God and humankind.

**Contact Information**

**Course**

: SOSC 3318 VC01> – Ethics for Behavioral and Social Sciences

**Campus**

: <<WBUonline >>

**Term/Session**

**:** <<Spring II 2024>>

**Instructor**

**:** <<Dr. Knox>>

**Office Phone Number**

**:** <<806.292.7021>>

**WBU Email Address**

**:** <<knox@wbu.edu>>

**Office Hours, Building, and Location**

**:** <<M-R 8:00 – 4:00 PM Plainview Time>>

**Class Meeting Time and Location**

**:** <<Analogous online>>

**Course Information**

**Catalog Description**

**:** A study of the various codes of ethics for the helping professions and law enforcement.

**There is no prerequisite for this course.**

**Textbook Information**

**Required Textbook(s) and/or Required Materials**

**:** <<Issues and Ethics in

Helping Professions Corey Cengage 11 th 2024 9780357622599>>

***<<If using Wayland’s Automatic eBook program, please include this statement; otherwise delete this paragraph.>>*** *The textbook for this course is part of the* ***Wayland’s Automatic eBook*** *program. You will have access to an eBook and interactive learning material on the first day of class through your Blackboard course site. The cost of this Automatic eBook will be billed directly to your student account when you register for the course. You will be notified via email with access instructions and additional information. If you do not wish to participate in the Automatic eBook program, you will have the first 12 days of class to opt-out of the program (additional details will be outlined in your email instructions). For more information on the Automatic eBook program, visit the Wayland Bookstore* [*Automatic eBook FAQ*](https://bookstore.wbu.edu/site_inclusive.asp) *page.*

**Optional Materials**

**:** <<List optional materials recommended to enhance student learning>>

**Course Outcome Competencies**

**:** Upon completion of this course, students should be competent in:

* Defining Ethics
* Value based decision making
* Codes of Ethics and Professionalism
* The Resolved strategy of making ethical decisions

**Attendance Requirements**

**<<**Select appropriate campus>>

External Campuses

Students enrolled at one of the university’s external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the external campus executive director/dean. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy. A student may petition the Academic Council for exceptions to the above stated policies by filing a written request for an appeal to the Vice President of Academic Affairs.

Plainview Campus

The university expects students to make class attendance a priority. Faculty members provide students a copy of attendance requirements. These are provided on the first day of class. Students in programs for which an outside agency (such as the Veteran’s Administration) has stricter attendance requirements will be subject to those requirements. In addition, the university registrar will provide each student affected a list of these regulations. The dean of the school must approve part-time and adjunct faculty class attendance requirements prior to syllabi distribution.

WBUonline

Students are expected to participate in all required instructional activities in their courses. Online courses are no different in this regard; however, participation must be defined in a different manner. Student “attendance” in an online course is defined as active participation in the course as described in the course syllabus. Instructors in online courses are responsible for providing students with clear instructions for how they are required to participate in the course. Additionally, instructors are responsible for incorporating specific instructional activities within their course and will, at a minimum, have weekly mechanisms for documenting student participation. These mechanisms may include, but are not limited to, participating in a weekly discussion board, submitting/completing assignments in Blackboard, or communicating with the instructor. Students aware of necessary absences must inform the professor with as much advance notice as possible in order to make appropriate arrangements. Any student absent 25 percent or more of the online course, i.e., non-participatory during 2 or more weeks of an 8-week session, may receive an F for that course. Instructors may also file a Report of Unsatisfactory Progress for students with excessive non-participation. Any student who has not actively participated in an online class prior to the census date for any given session is considered a “no-show” and will be administratively withdrawn from the class without record. To be counted as actively participating, it is not sufficient to log in and view the course. The student must be submitting work as described in the course syllabus. Additional attendance and participation policies for each course, as defined by the instructor in the course syllabus, are considered a part of the university’s attendance policy.

**University Policies**

[Link to Statement on Academic Integrity](https://www.wbu.edu/academics/writing-center/Academic%20Integrity%20Statement%20Pol%208.4.1%20Attch%20Oct%2020222.pdf)

**Disability Statement**

**:** In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Disability Services Coordinator and Academic Coach serves as the coordinator of students with disabilities and must be contacted concerning accommodation requests (office (806) 291-1057. Documentation of a disability must accompany any request for accommodations.

Accessibility issues with content in WBUonline courses or in Blackboard should be addressed to the WBU accessibility coordinator, Dr. Rick Hammer, hammerr@wbu.edu or call (806) 292-9150.

**Course Requirements and Grading Criteria**

Discussion Board: Weekly – one substantial original post and at least two replies to other students. Your original reply is due no later than Wednesday of the week by 11:59 PM Central time. Your two subsequent posts are due no later than Saturday of the week by 11:59 PM Central time. Late postings will not be graded. This is our class attendance. Late posts are like missing class. Additional information will be posted on the discussion board.

Quizzes: There will be a weekly quiz covering the assigned chapters (except the weeks when there is an exam). There are NO make-ups. There are no make-up quizzes for any reason so please do not ask. The answer really is no.

Exams: The exams will contain about 35 to 60 questions and may consist of multiple choice, true/false, matching and essay questions.

Additional Quiz and Exam information: Quizzes and exams are intended to be closed book and with no notes. Time penalty if the assessment does not automatically close – 1 point per minute for the first 5 minutes. You then lose 5 points per minute for the next 5 minutes and then 15 points per minute for every minute after the first 10 minutes. Going 11 minutes over --- 5 points for the first 5 minutes + 25 points for the second five minutes and then 15 points --- so for going over 11 minutes your score will drop 45 points. This penalty is the same for quizzes and exams. You are not supposed to look the answers up. Additional instructions may be posted before the exam date

Writing Assignment: You need to complete 3 assignments based on case studies. These assignments will be turned in electronically via the assignments section of Blackboard. Do NOT email or message me these assignments (they will not be graded if you do this)

Method of determining course grade: The course grade will be determined from the following breakdown:

Exams 550 points (275 points each)

Quizzes 120 points (30 points each)

Writing Assignments 275 points (75 points each)

Discussion Board 230 points (10 points each)

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| --- | --- | --- | --- |
| **Item** | **Points** | **Number of assignments** | **Total for Assignment type** |
| **Discussion** | **15** | **7** | **105** |
| **Quizzes** | **30** | **4** | **120** |
| **Exams** | **275** | **2** | **550** |
| **Writing Assignments** | **75** | **3** | **225** |
| **Total** |  |  | **1000** |
|  |  |  |  |

Total – 1000 points

900-1000 A

800-899 B

700-799 C

600-699 D

<600 F

**The University has a standard grade scale:**

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F= below 60, W = Withdrawal, WP = withdrew passing, WF = withdrew failing, I = incomplete. An incomplete may be given within the last two weeks of a long term, within the last week of an 8-week session, or within the last two days of a microterm to a student who is passing, but has not completed a term paper, examination, or other required work for reasons beyond the student’s control. A grade of “incomplete” is changed if the work required is completed prior to the last day of the next long 16-week term or 8-week session, unless the instructor designates an earlier date for completion.  If the work is not completed by the appropriate date, the I is converted to an F.

**Student Grade Appeals**

**:** Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

**Tentative Schedule**

**Discussion Boards are weekly. First post by Wednesday 11:59:00 PM CT and replies by Saturday 11:59:00 PM CT of the week. This is our attendance. Late postings are not graded.**

**Quizzes, exams and papers are due by 3:00 PM on the Friday of the week that they are scheduled. There are NO extensions. Please get work done early when possible.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date Open** | **Date Closed**  | **Type of assignment** |  |
| **4/1** | **4/5** | **Quiz 1** | **Chapters 1-4** |
| **4/8** | **4/12** | **Quiz 2****Writing Assignment 1** | **Chapters 5 - 7** |
| **4/15** | **4/19** | **Test 1** | **Chapters 1-7** |
| **4/22** | **4/26** | **Quiz 3****Writing Assignment 2** | **Chapters 8 - 10** |
| **4/29** | **5/3** | **Quiz 4** | **Chapters 11 - 13** |
| **5/6** | **5/10** | **Writing Assignment 3** |  |
| **5/13** | **5/17** | **Exam 2** | **Chapters 8 - 13** |

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**Additional Information**

**Instructor’s additional policy on Academic Dishonesty: Very simple – I will not tolerate cheating of any kind – period. Students cheating will fail this course and may be subject to further University discipline. This includes cheating on exams, quizzes and/or plagiarism.**

**Additional Comments:**

**Note to students: Please understand this is a college course. I expect you to be prepared and a self-motivator in this course. I do not open email attachments from students – ever (that really means that I do not open them). Late work is not accepted – you have had plenty of time to get things done but if you wait until the last minute then things may prevent you from completing an item but that is a choice you made. Quizzes will not be reset and missed quizzes are zeroes. Quizzes cannot be made up for any reason (that really means “not for any reason”). I realize some of you may find these statements ridiculous and I do as well but you would be amazed at how many people think they have a unique circumstance and ask for an exception. I need to be fair and consistent with all students.**