



School of Business

**2. UNIVERSITY MISSION STATEMENT**

Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success, and service to God and humankind.

**3. COURSE NUMBER & NAME:**

MGMT 5306-VC01, Leadership and Management Development

**4. TERM:**

Summer 2019

**5. INSTRUCTOR:**

Dr. Bob Vega

**6. CONTACT INFORMATION:**

Office phone:

WBU Email:

Cell phone: optional

**7. OFFICE HOURS, BUILDING & LOCATION:**

EX: M/T/W/TH 2:30-3:

**8. COURSE MEETING TIME & LOCATION:**

Meeting day & time:

**9. CATALOG DESCRIPTION:**

Current and historical leadership theories with emphasis on viewing the leadership function in the context of organizational behavior and design; assessment of organization change, performance, staffing, training and development, and diversity; measurement of results; ethical implications and social responsibility

**10. PREREQUISITE:**

BUAD 5300 (For the M.P.A. MGMT 3304 only)

**11. REQUIRED TEXTBOOK AND RESOURCE MATERIAL:**

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	UPDATED
<u>Developing Management Skills</u>	Whetten	9th	2016	Pearson	9780-13312-7478	4/13/15
<b>AND</b>						
<u>Leadership: Theory and Practice</u>	Northouse	8th	2019	Sage	9781-50636-2311	10/1/18

**12. OPTIONAL MATERIALS**

Winston, B. (2003). *An integrative definition of leadership*. Virginia Beach, VA: School of Leadership Studies, Regent University. This article can be downloaded at:

[http://www.regent.edu/acad/global/publications/ijls/new/vol1iss2/winston\\_patterson.doc/winston\\_patterson.htm](http://www.regent.edu/acad/global/publications/ijls/new/vol1iss2/winston_patterson.doc/winston_patterson.htm).

\*\*Other articles may be assigned.

**13. COURSE OUTCOMES AND COMPETENCIES:**

- Discuss how interpersonal communication influences the leader/followers' relationships.
- Describe the essential components of managing and leading change.
- Compare and contrast the eight roles of leadership.
- Describe five stages that develop effective teams.
- Develop the core competencies found in effective leadership.
- Discuss various motivation theories and how a leader motivates followers.
- Describe a productive work environment.
- Demonstrate the ability to make effective oral presentations.
- Describe the essential components of managing change.
- Apply Christian principles and ethics to make sound business decisions using leadership theory and practice.

**14. ATTENDANCE REQUIREMENTS:**

As stated in the Wayland Catalog, students enrolled at one of the University's external campuses should make every effort to attend all class meetings. All absences must be explained to the instructor, who will then determine whether the omitted work may be made up. When a

student reaches that number of absences considered by the instructor to be excessive, the instructor will so advise the student and file an unsatisfactory progress report with the campus executive director. Any student who misses 25 percent or more of the regularly scheduled class meetings may receive a grade of F in the course. Additional attendance policies for each course, as defined by the instructor in the course syllabus, are considered a part of the University's attendance policy. Since this is a fully online course, attendance will be monitored in the participation that students show in the discussion forum. Students must post at least one substantive response to the discussion questions forum per week to be in attendance for that week.

**15. STATEMENT ON PLAGIARISM & ACADEMIC DISHONESTY:**

Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported, and second offenses will result in suspension from the university.

**16. DISABILITY STATEMENT:**

In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291-3765. Documentation of a disability must accompany any request for accommodations.

**17. COURSE REQUIREMENTS and GRADING CRITERIA:**

<b>ASSIGNMENT</b>	<b>POINTS</b>	<b>TOTAL POINTS</b>
Discussion Forums x 10	30 points per discussion forum	300
Book Review	1200 Word book Review	200
Final Assignment	Research Paper	200
Spiritual Gifts Assessment	Self-Assessment	100
Final Exam	Essay Questions	200
<b>Total Points</b>		<b>1000</b>

Grading Scale: A = 90 - 100% B = 80 - 89% C = 70 - 79% D = 60 - 69% F = below 60% I = for Incomplete W = for Withdrawal

**17.1 Include Grade Appeal Statement:** “Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Vice President of Academic Affairs/Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.”

## 18. TENTATIVE SCHEDULE

WEEK	START DATE	READING/ASSIGNMENT	DUE DATE
Week 1	May 27	Ch1-3: Northouse Intro, 1: Whetten Discussion	June 2
Week 2	June 3	Chapters 4, 11: Northouse Chapters 3, 10: Whetten Discussion	June 9
Week 3	June 10	Chapters 5-7: Northouse Chapter 2: Whetten Discussion	June 16
Week 4	June 17	Ch 12: Northouse Chapter 4-5: Whetten Discussion	June 23
Week 5	June 24	Discussion/Book Review	June 30
Week 6	July 1	Chapters 8: Northouse Chapters 6-7: Whetten Discussion	July 7
Week 7	July 8	Chapter 9-10, 16: Northouse Chapter 8: Whetten Discussion	July 14
Week 8	July 15	Chapters 11-12: Northouse Chapter 9: Whetten Discussion	July 21
Week 9	July 22	Chapters 12-15: Northouse Spiritual Gifts Assessment Discussion	July 28
Week 10	July 29	Discussion/Final Research Paper	Aug 4

Week 11	Aug 5	Final Exam	Aug 8

## 19. ADDITIONAL INFORMATION

Grading Rubrics will be used in Blackboard to grade discussion and other assignments.