



**WAYLAND BAPTIST UNIVERSITY
VIRTUAL CAMPUS
SCHOOL OF BUSINESS**

SYLLABUS

1. **Mission Statement:** Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.
2. **Course:** BUAD 5315 – VC03, Legal Environment
3. **Term:** Winter 2017 (November 13, 2017 – February 17, 2018)
4. **Instructor:** Jimmie Flores, PhD, DM, PMP®, PMI-RMP®, PMI-SP®, PMI-ACP®, PMI-PBA®, CAPM®, CSM®, SSBB, SPHR®, GPHR®, ITIL v3, Security+, PRINCE2®, COBIT 5
5. **Office Phone Number and WBU Email Address:** 210-446-9350 – jimmie.flores@wayland.wbu.edu
6. **Office Hours, Building, and Location:** Monday - 8 AM to Noon; Tuesday - 8 AM to 11:30 AM
7. **Class Meeting Time and Location:** Virtual Campus
8. **Catalog Description:** Case studies of the laws in the traditional topics of constitutional law, criminal law, property law, procedural law, international law, torts, contracts, commercial transactions, business organizations, employer and labor relations, employment law, globalization implications, and government regulations.
9. **Prerequisites:** none
10. **Required Textbook and Resources:**

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	UPDATED
<u>Business Law</u>	Morgan	5th	2015	BVT Publishing	9781-62751-3463 **Bundle**	1/24/17

Chapters: 21-46

11. **Optional Materials:**

12. Course Outcome Competencies:

- Develop a basic understanding and interest in the structure of our legal system. At the conclusion of this course, students will be able to describe the court system, both state structure and federal structure.
- Develop an appreciation for the fundamentals of Legal Reasoning, Ethical Behavior, and Social Responsibility, then apply these skills to in-class case law readings;
- Become familiar with the fundamental terminology and concepts of Constitutional law, contracts, sales, torts, property, administrative law, the basic business organizations, intellectual property, and cyber-law;
- Assess the general principles of bankruptcy including the three major types bankruptcy, exemptions, and debts not capable of being discharged.
- Discuss the various business forms including proprietorships, franchising, general partnerships, joint venture, and limited partnership highlighting their various advantages and disadvantages.
- Understand the significant aspects of the law as it applies to international business transactions and the major methods for conducting business in other countries. A general outline of how international business is regulated and examine three aspects of the regulatory arena: international controls, host country laws, and regional regulation.

13. Attendance Requirements:

Since this is an online class, two definitions need to be made clear.

Attendance: Attendance means that you have logged into the class. It DOES NOT mean that you have participated. You are required to login to the class weekly. If you do not login for any two weeks, you may be dropped from the class at the instructor's discretion.

Participation:

Participation means that you have logged into the class AND you have interacted with the professor or classmates through discussion postings and/or email exchanges. This class is highly participative. To receive full credit for participation, you must post meaningful messages on 3 of 7 days during the week. Once you post your initial response to the discussion question (DQ), which is required, you must post on two additional days DURING THE SPECIFIC WEEK. The initial response is due no later than Wednesday. I recommend your initial posting to be between 200-to-300 words. The replies to fellow students and to the professor should range between 100-to-150 words. This is a general guideline to help you understand the depth we are seeking. Remember that our week begins on a Monday and ends on a Sunday.

Weekly Class Discussion Postings (Participation Guidelines):

We will have discussion questions during selected weeks (Refer Syllabus) where students are required to respond to the initial posting from the Instructor as well as to respond to two (2) postings from fellow students. Please make sure you write these answers by conducting some research and cite both our text and external credible sources.

This class is highly participative. The class instruction is collaborative and experiential rather than primary lecture. It is expected that you participate weekly on 3 out of 7 days Participation credit will be earned for relevant remarks that involve posting questions; answering questions posted by your peers', sharing relevant articles you've found, or relevant information that can be shared with the class that will add to the course content. This course will become alive if you PARTICIPATE - and you become an active member of this course.

Your postings in the discussion area should be substantive. You should have at least 3 substantive postings per week. Answers such as "me too" or "I agree" do not qualify as relevant, substantive participation. I am looking for your thoughts, ideas and opinions. The Weekly Discussion Participation is worth 15 percent of your final grade.

Participation Chart – Sample Postings:

IP = Initial Post (Due by Wednesday of each week)

PR = Peer Response (Post on two days during the week different from the IP)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	MET	GRADE%
IP			PR		PR		YES	100%
	IP		PR			PR	YES	100%
		IP			PR	PR	YES	100%
			IP		PR	PR	NO	67%
PR					PR	PR	NO	67%
PR	PR	PR	PR	PR	PR	PR	NO	67%
		IP					NO	33%
							NO	0%

14. Statement on Plagiarism and Academic Dishonesty: Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

15. Disability Statement: “In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.”

16. Course Requirements and Grading Criteria:

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

In this class, students will be evaluated according to performance in the following categories:

○ Attendance and Participation	10%
○ Research Project (Individual)	20%
○ Midterm Exam	20%
○ Final Exam	20%
○ Quizzes	30%
TOTAL	100%

Grade achievement levels are as follows:

<u>Grade</u>	<u>Range</u>
A	90%+
B	80-89%
C	70-79%
D	60-69%
F	0-59%

RESEARCH PROJECT (Individual PowerPoint Presentation):**Project Information:**

- Select a legal topic where the law is applied to a business situation (i.e., employment law, antitrust, intellectual property, etc.).
- Provide background content regarding the situation, including the company(ies).
- Explain the legal issue and its relevance outside of this case.
- Discuss what could have been done to prevent legal intervention. What options were available to the parties?
- What are the major takeaways from this project?
- Provide recommendations.
- Include a conclusion.
- Must have a referenced page with at least 10 reputable sources.

- Ensure all work is original.
- Include speaker’s notes to augment delivery.
- Final deliverable is a PowerPoint presentation.
- Deliverable is a 10-15minute (maximum 20-slides) Presentation.
- Citation -Plagiarism will not be tolerated and will be penalized by a zero for the project. Make sure you cite ALL references used including any ideas, concepts, and illustrations.

17. Tentative Schedule: (Calendar, Topics, Assignments)

Week	Activity	Assignments due
Week 1 11/13/2017 to 11/19/2017	Orientation Post Introductions to Discussion Board	Introductions
11/20/2017 to 11/26/2017	Thanksgiving break	
Week 2 11/27/2017 to 12/03/2017	Chapters 21 to 24	Week 2 Discussion
Week 3 12/04/2017 to 12/10/2017	Chapters 25 and 26 Quiz #1 Due on 12/10/2017 by 11:59 PM	Week 3 Discussion Quiz #1
Week 4 12/11/2017 to 12/17/2017	Chapters 27 to 29	Week 4 Discussion
12/18/2017 to 12/31/2017	Christmas Break	
Week 5 01/01/2018 to 01/07/2018	Chapters 30 and 31 Midterm Exam Due on 01/07/2018 by 11:59 PM	Mid-Term Exam
Week 6 01/08/2018 to 01/14/2018	Chapter 32 to 35	Week 6 Discussion
Week 7 01/15/2018 to 01/21/2018	Chapter 36 to 38 Quiz #2 Due on 01/21/2018 by 11:59 pm	Week 7 Discussion Quiz #2
Week 8 01/22/2018 to 01/28/2018	Chapter 39 and 40 Research Project Presentations due on 01/28/2018 by 11:59 pm	Research Project

Week 9 01/29/2018 to 02/04/2018	Chapter 41 to 43	Prepare for Final Exam
Week 10 02/05/2018 to 02/11/2018	Chapter 44 to 46 Final Exam due on 02/11/2018 by 11:59 pm	Final Exam
Week 11 02/12/2018 to 02/17/2018	Winter 2017 term ends on 02/17/2018	

17. **Additional information as desired by the faculty member.**

General Information:

This syllabus contains a general overview of the course only. Once you have read and understood everything contained in the syllabus, I will ask you to confirm with your signature.

Your confirmation will also confirm that you understand and will adhere to the following statement:
“This class will adhere to zero tolerance for using someone else’s work as your own.”

TURNING IN ASSIGNMENTS:

All assignments will be turned in on the Blackboard Learning Platform. Students are to turn in assignments in the same area where they downloaded any assignments/quizzes/exams.

POLICY ON INCOMPLETES:

Wayland's policy on giving grades of Incomplete in a course is outlined in the University's catalog. As a supplement to that catalog, my policy is to assign a one-letter-grade reduction upon removal of the Incomplete. The only exceptions to this are in the case of either documented absence from your home area because of occupational requirements which makes Internet access impossible, or documented severe illness. Claims of not having the time to finish, or mismanagement of that time will not be considered a valid excuse. There are 11 weeks in the term (not counting any breaks), giving you sufficient time to complete all requirements by the assigned due dates. My advice is to work ahead whenever possible to minimize the effects of unanticipated delays.

ONLINE CLASSROOM ACTIVITY/DISCUSSION:

Please make sure to participate in the classroom discussions. Your knowledge and experience is valued. Please ensure you keep a positive and professional demeanor always. All students are expected to post an Initial Posting to the Discussion Board and respond to 2 peers throughout the week. A minimum of 3 quality posts on 3 separate days will earn full credit. The first Discussion Activity is to Introduce Yourself due by the end of the day before the next class meeting.

QUIZZES/MIDTERM/FINAL EXAM:

These assessments will be available on the Blackboard home page. Each assessment can be taken twice, and are only available during the week they are due. Due dates are listed on the class schedule. The Final Examination is comprehensive.

IMPORTANT NOTE:

Internet references **WILL NOT BE ACCEPTABLE** in this course. ALL references will come from Professional Journal articles and will be derived from the WBU Online Library.

STUDY HABITS:

Careful and timely reading and study as well as completion of all written assignments by the expected dates are critical to your success in this course. Text readings will normally coincide with coverage of the material in lessons. This will facilitate your active participation in class discussions. Please make sure to stay abreast with the readings. You will perform much better on the exam if you have a clear idea of the topics.

MISCELLANEOUS:

You are encouraged to be "entrepreneurial" in your approach to the class, in your assignments, and in your class presentations and interactions. Your observations or experiences, and how they might relate to the subject at hand, have the potential to enhance all the class sessions. Please share those of value so that you may be a resource to all participants including me! You are also encouraged to employ the systems perspective and wear the "manager's hat" in relating to the issues so that you will be able to think about them critically from multiple dimensions.

A NOTE ON DROPPING THE COURSE:

If you drop the course, please let me know with an E-mail message. Very often I do not receive drop notices in a timely manner, and sometimes not at all. Please help me to keep the class roll up to date.

Jimmie Flores

PhD, DM, PMP, CAPM, PMI-RMP, PMI-SP, SSBB, SPHR, GPHR, ITIL, Security+
210-446-9350

jimmie.flores@wayland.wbu.edu

OCCUPATION

Outside of my teaching responsibilities, I serve as an IT consultant to businesses across the United States. Further, I conduct research about sports officiating.

Over the past two decades, I have held the following positions:

- **Current:**
 - IT Consultant – Specialize in Project Management and Six Sigma
- USAA: IT Staff Analyst and Budget Coordinator, managing \$11.5M IT budget
- Prudential Insurance & Investments: Agent (Group I, Series 6, & Series 63)
- University of St. Thomas: Director of Recruitment for the Adult Degree Completion Program
- Medical Clinic: Clinic Administrator
- Shell Oil Company: Revenue Accountant

EDUCATION

- Ph.D. in Human and Organizational Development
 - Dissertation Research Question: *What is the relationship between proactive coping and an individual's ability to remain poised under pressure?*
- Doctor of Management in Information Systems and Technology
- M.A. in Human and Organizational Systems
- M.S. in Computer Information Technology
- M.S. in Management
- M.S. in Non-Profit Management
- M.B.A. in Finance, Marketing and Management
- M. Ed. in Curriculum, Instruction, and Assessment
- M.S. in Educational Technology
- B.B.A. in Corporate Financial Management
- Associates in General Studies

CERTIFICATIONS

- Project Management Professional (PMP)
- Scheduling Professional (PMI-SP)
- Risk Management Professional (PMI-RMP)
- Certified Associate in Project Management (PMI-CAPM)
- Six Sigma Black Belt (SSBB)
- Senior Professional in Human Resources (SPHR)
- Global Professional in Human Resources (GPHR)
- Information Technology Infrastructure Library (ITIL)
- Security+

OTHER INFORMATION

I recently completed a book called “How to Become a Proficient Online Learner.” Further, since August 2001, I have taught online courses in the following disciplines: marketing, finance, accounting, management, MIS, CIS, Internet, and software application.

My hobbies are exercising, reading motivational books, and traveling! Over the past few years, I have traveled to Argentina, Belgium, Brazil, Canada, China, Colombia, Costa Rica, Czech Republic, England, France, Greece, Hungary, Mexico, Panama, Peru, Portugal, Spain, Sweden, Switzerland, The Philippines, Uruguay, Venezuela, and throughout the United States.