



**VIRTUAL CAMPUS
SCHOOL OF BUSINESS**

SYLLABUS

1. Mission Statement: Wayland Baptist University exists to educate students in an academically challenging, learning-focused and distinctively Christian environment for professional success and service to God and humankind.
2. Course: **HLAD 3329** – {Section Number}, Health Care Financial Management
3. Term: Summer
4. Instructor: Donald “BLAIN” Claypool
5. Office Phone Number and WBU Email Address: 702-372-6443 donald.claypool@wayland.wbu.edu
6. Office Hours, Building, and Location: 7pm – 8pm EST M, T,Th
7. Class Meeting Time and Location: Assignments begin Monday of week and are due the following Sunday by **9 p.m. EST**. Please review the material at the beginning of the week, as some weeks will have multiple posting dates to ensure ongoing conversation.
8. Catalog Description: Operational knowledge of financial management, theory and practice in the modern health care organization is developed including prospective payment applications, differing third party payer systems, discounted cash flow considerations, long-term debt and refunding analysis, contemporary health care equity financing, capital structure and costs, operational forecasting, short-term financing challenges, alternative analysis of lease financing, merger and acquisition analysis, as well as financial aspects of current risk sharing in the health care industry.
9. Prerequisites: ACCT 2306 or concurrent enrollment.
10. Required Textbook and Resources:

BOOK	AUTHOR	ED	YEAR	PUBLISHER	ISBN#	REVIEW
<u>Introduction to Health Care Finance and Accounting, 1st Edition</u>	Harrison, Harrison	1st	2012	Cengage	1-111-30867-5	Spring 16

11. Optional Materials:

12. Course Outcome Competencies:

Upon completion of this course the student should be able to:

- Contrast the alternative approaches to prospective payment based on managed care and their influences upon the financial characteristics of health facilities.
- Recognize the advantage and disadvantages of differing capital structures for investor owned, non-profit, and government health facilities.
- Analyze the operating cycle of a health facility and develop remedial actions for improvement.

- Convert financial statements to a cash flow consideration, employing present value, initial rate of return, and payback evaluations.
- Develop operational forecasting techniques for critical care as well as routine medical and surgical delivery.
- Recognize productive merger and acquisition activities and the financial implications of such considerations.
- Identify and evaluate risk sharing techniques, diversification alternatives and trade off options in health facility financing.
- Distinguish the values in financial ratio analysis for differing types of health facility designs.

13. Attendance Requirements: Students will access Blackboard on at minimum weekly basis to ensure that any announcements are read and in case of assignment modifications. The course week will be on Monday of the week with assignments due no later than the following Sunday 9 pm. EST. Please review the material at the beginning of the week, as some weeks will have multiple posting dates to ensure ongoing conversation. Students will post in the online discussion board at minimum weekly to receive classroom participation recognition and attendance component of the classroom scoring.

14. Statement on Plagiarism and Academic Dishonesty: Wayland Baptist University observes a zero tolerance policy regarding academic dishonesty. Per university policy as described in the academic catalog, all cases of academic dishonesty will be reported and second offenses will result in suspension from the university.

15. Disability Statement: “In compliance with the Americans with Disabilities Act of 1990 (ADA), it is the policy of Wayland Baptist University that no otherwise qualified person with a disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity in the university. The Coordinator of Counseling Services serves as the coordinator of students with a disability and should be contacted concerning accommodation requests at (806) 291- 3765. Documentation of a disability must accompany any request for accommodations.”

16. Course Requirements and Grading Criteria:

Students shall have protection through orderly procedures against prejudices or capricious academic evaluation. A student who believes that he or she has not been held to realistic academic standards, just evaluation procedures, or appropriate grading, may appeal the final grade given in the course by using the student grade appeal process described in the Academic Catalog. Appeals may not be made for advanced placement examinations or course bypass examinations. Appeals are limited to the final course grade, which may be upheld, raised, or lowered at any stage of the appeal process. Any recommendation to lower a course grade must be submitted through the Executive Vice President/Provost to the Faculty Assembly Grade Appeals Committee for review and approval. The Faculty Assembly Grade Appeals Committee may instruct that the course grade be upheld, raised, or lowered to a more proper evaluation.

Grading Criteria:

Positive Participation in Class	20%
Chapter questions	20%
Article/question discussions	10%
Midterm	20%
Final Case Study	10%
Final	20%

If the midterm and/or final are not completed, the student will not receive credit for the course.

Grading Scale:

100-90	A
89-80	B
79-70	C
69-60	D
Below 60	F

W=	Approved Withdrawal
WP=	Approved Withdrawal Passing
WF=	Withdrawal Failing
I=	Incomplete

I have been asked about rounding up. I do not. This is a finance class, we deal in absolutes just as you would in the real world. If you miss your budget by a dollar, you missed your budget.

17. Tentative Schedule: (Calendar, Topics, Assignments)

In order to cover all the material, this class will move very quickly. It is a class that builds on itself. Please try not to fall behind.

May 23	Introduction Syllabus review Chapters 1 Discussion questions
May 30	Chapters 2 & 3 Discussion questions
June 6	Chapter 4 & 5 Discussion questions
June 13	Chapters 6 and 7 Discussion questions
June 20	Mid-term exam
June 27	Chapter 8 Discussion questions Case Study Assigned
July 4	Chapter 9 Discussion questions
July 11	Chapter 10 Discussion questions
July 18	Chapter 11 & 12 Case discussion Capstone online discussion
July 25	Case Study Paper due

July 30

Final Exam Assigned Due Aug 6

Instructor reserves the right to alter this schedule as needed.

18. Additional information as desired by the faculty member.

I have spent my career teaching up and coming Health Administration professionals, it is clearly the most rewarding aspect of my career. I have learned over time the best students are the ones who listen, analyze, and question. We will have this course build on itself over the weeks we are together. The course will be as dynamic or static as you choose to make it. Active weekly discussions will allow us to explore outside of the textbook and into the professional field. I look forward to a positive experience and promise to also be a good student while I learn from each of you to determine how best to teach you and have you obtain the knowledge that will advance your career and academic goals.

I firmly believe that as solid understanding of Health Care Finance will set you apart in your chosen career and is essential if your goal is to be a member of an executive team.

Please note I am NOT a professor. You may address me as Blain or Mr. Claypool, however you are most comfortable.